DATE: February 24, 2014

AGENDA ITEM #2

AGENDA REPORT

TO: Historical Commission

FROM: Sierra Davis, Staff Liaison

SUBJECT: Historic Preservation Award

RECOMMENDATION:

None

BACKGROUND

The Historic Preservation Award was created by the City Council in May 2012 with the intent of recognizing individuals, groups, organizations or projects that exemplify the spirit of historic preservation in the City of Los Altos. See the attached handout for more information about the award background and criteria. The award nomination form is also attached. This information is also available on the City's Historical Commission website: http://www.losaltosca.gov/committees-commissions/historical/index.html.

DISCUSSION

As outlined in the Award criteria, the Historical Commission will hold a vote to determine the recipient of the 2014 Historic Preservation Award at the April 28, 2014 meeting. The Historic Preservation Award winner will then be recognized by the Mayor with a proclamation at the City Council meeting on May 13, 2014.

The goal of this discussion is to publicize that the Commission is taking nominations for the Historic Preservation Award. Staff has posted the information on the City's website and will be accepting nominations. The Commission should discuss additional ways to publicize the award such as communication with various community groups and news publications.

Attachments:

A. Historic Preservation Award Criteria
B. Historic Preservation Award Nomination Form

City of Los Altos

HISTORIC PRESERVATION AWARD

AWARD DESCRIPTION:

The intent of the Los Altos Historic Preservation Award is to recognize individuals, groups, organizations or projects that exemplify the spirit of historic preservation in the City of Los Altos. The award will be in the form of a Mayor's Proclamation presented to the recipient by the City Council. Nominees must demonstrate a dedication to historic preservation in the City of Los Altos as outlined below. The purpose of the award is to encourage public knowledge, understanding and appreciation of the City's past, and foster civic and neighborhood pride and sense of identity based upon the recognition and use of the City's historic resources.

NOMINATION:

Nominations may be made by submitting a nomination letter outlining how the nominee meets the below listed criteria to the Historical Commission. Nominations may be made by any member of the public, including self-nomination.

Nominations may be submitted at any time during the year. At its regular April meeting each year, the Historical Commission will evaluate all nominations using the evaluation criteria listed below. After taking oral testimony from members of the public and considering the written evidence, the Historical Commission may vote on a recipient of the Historic Preservation Award. If the Commission identifies an award recipient, it will forward the award nomination to the City Council along with evidence to support the nomination. The written recommendation may be presented at the Historical Commission's annual joint meeting with the City Council for the Council's feedback and guidance, or the recommendation may be submitted directly to the City Council for consideration at its next regular meeting. The City Council would recognize the Historic Preservation Award recipient with a proclamation by the Mayor.

The Historical Commission may choose not to nominate an award recipient if the submitted nominations do not merit an award based on the below listed criteria. Nominees who do not receive the award may be resubmitted for consideration in subsequent years.

EVALUTION CRITERIA:

1. Demonstration of pioneering or innovative efforts in historic preservation or education.
2. Conformance with the Secretary of the Interior's Standards for Historic Rehabilitation.
3. Public Benefit received (educational, beautification, advocacy, etc.).
4. Impact to the City of Los Altos.

City of Los Altos

2014 HISTORIC PRESERVATION AWARD NOMINATION

I am nominating _____ for the 2014 Historic Preservation Award.

Describe the reasons why the nominee should receive the Historic Preservation Award and how the nominee meets the following criteria:

1. Demonstration of pioneering or innovative efforts in historic preservation or education.
2. Conformance with the Secretary of the Interior's Standards for Historic Rehabilitation.
3. Public Benefit received (educational, beautification, advocacy, etc.).
4. Impact to the City of Los Altos.

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If applicable, submit copies of letters of commendation or any other supporting documentation (not required). Attach additional sheets as needed.

Nominated by: _____ Date: _____

In order to officially submit a nomination for the 2014 Historic Preservation Award, please submit one copy of all necessary documentation to the Historical Commission staff liaison Sierra Davis. Materials can be submitted at City Hall, 1 North San Antonio Road, Los Altos, CA 94022. All nominations must be submitted by **Thursday, April 17, 2014 at 5:00 pm.**

At the April 28, 2014 meeting, the Historical Commission will hold a vote to determine the recipient of the 2014 Historic Preservation Award. The 2014 Historic Preservation Award winner will be recognized by the City Council with a proclamation at their meeting on May 13, 2014.