



HISTORICAL COMMISSION MINUTES

7:00 p.m. Monday, January 28, 2013
Los Altos Community Meeting Chambers
1 North San Antonio Road, Los Altos, California 94022

CALL TO ORDER

Vice-Chair WELSH called the meeting to order at 7:04 P.M.

ESTABLISH QUORUM

Present: Chair MARFATIA (7:15 pm), Vice-Chair WELSH, Commissioners AHMADJIAN-BAER, BAKER, BISHOP, CHAPMAN and LONEY
Absent: None
Staff: Staff Liaison DAHL and Recreation Director TUCKER

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes

MOTION by Commissioner BAKER, seconded by Commissioner AHMADJIAN-BAER, to approve the November 26, 2012 regular meeting Meeting Minutes.

MOTION CARRIED UNANIMOUSLY (6-0).

2. 482 University Avenue – Halsey House

The staff liaison presented agenda report and answered Commissioner questions.

Two members of the public spoke in support of preserving and adaptively reusing the Halsey House.

The Commission discussed the project, noting that the Care Taker unit did not appear to have any historic significance and that preservation of the Halsey house was a higher priority.

MOTION by Commissioner BISHOP, seconded by Commissioner LONEY, to find that the Care Taker Unit does not have the physical integrity and/or historical significance to merit designation as a Historic Resource and listing on the Historic Resources Inventory.

MOTION CARRIED UNANIMOUSLY

MOTION by Commissioner BISHOP, seconded by Commissioner WELSH, to recommend to the City Council that the Halsey House, a Historical Landmark, be renovated and rehabilitated in order to adaptively reused in order to provide the following:

- a. Two meeting spaces, each to accommodate a group of 25 to 30 people, to meet requirements for the average size of school tours and designed to meet Group E occupancy requirements for buildings used for children under 18 years of age;
- b. Public restrooms that are ADA-compliant with exterior access; and
- c. A kitchen to enhance program potential.

MOTION CARRIED UNANIMOUSLY

3. 2013 City Council Meeting Calendar

The Commission accepted the commissioner assignments for the 2013 Council meeting calendar.

NO MOTION

INFORMATIONAL ITEMS

4. Certified Local Government Program – 2011-2012

The Commission accepted 2011-2012 CLG annual report.

MOTION by Commissioner WELSH, seconded by Commissioner LONEY, to accept the Certified Local Government annual report.

MOTION CARRIED UNANIMOUSLY

5. 2066 Crist Drive

The Commission received an update on the preparation of the historic evaluation for the formed Steve Jobs residence.

6. Historic Plaque Program

The Commission received an update on the draft program.

7. Margaret Thompson Essay Contest

The Commission received an update on the annual essay contest.

8. Monthly Staff Report

Staff provided the Commission with an update joint meetings with the Council, the updated process for Commission reps to attend Council meetings and the timeframe and expectations for setting the Commission work plan.

COMMISSIONER REPORTS AND COMMENTS

None

POTENTIAL FUTURE AGENDA ITEMS

Chair MARFAITA offered to provide a historical educational session - asked staff to add to the March agenda once new commissioners are seated.

ADJOURNMENT

Chair MARFATIA adjourned the meeting at 8:53 PM

Zachary Dahl, AICP
Staff Liaison to the Historical Commission