



**CITIZEN'S FINANCIAL ADVISORY COMMITTEE (CFAC)
MEETING MINUTES**

**5:30 P.M., October 16, 2006
Hillview Community Center, Room A
97 Hillview Avenue, Los Altos, California 94022**

Call to Order

The meeting was called to order at 5:33 P.M.

Roll Call

CFAC members Present: Donald Korn, Chairperson, Paul Van Buren, Jay Cohan, Frank Emery, Ellen Saliba, and Kevin Thompson.

Staff Present: Starla Jerome-Robinson

Pledge of Allegiance

CFAC Chairperson Korn led the pledge of allegiance to the flag.

Public Comment

No public comments were made.

Minutes

Approval of minutes of the following meeting:

Cohan/Saliba moved and seconded to approve the July 17, and September 25, 2006 Special and Regular meeting minutes.

Discussion

1. Special Zoning Analysis Project

The Committee members continued their discussion on this project. CFAC member Thompson presented the revised analyses. Following discussion there was a consensus to direct staff to forward the completed memo to City Council. If the City Council expressed interest in further discussion then staff could set up a time to meet.

2. Discussion of a key skill inventory for CFAC members

The group discussed the draft memo on the skill inventory for CFAC members. CFAC member Emery volunteered to revise the draft for staff to forward to the Personnel Subcommittee.

3. Preliminary Annual Work Plan

The group discussed the draft plan presented by staff, concluding that the draft address all of the currently known topics areas.

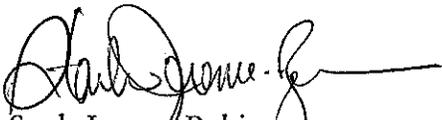
4. Commission Handbook

The Committee discussed the Commission Handbook to familiarize themselves with the contents. There was a brief discussion of identifying the chairs of each committee and commission to the public. Several approaches were discussed including posting on the web site or at agenda posting sites, but no conclusion was reached.

Adjournment

The meeting was adjourned at 6:30 P.M.

Respectfully Submitted,


Starla Jerome-Robinson,
Staff Liaison to CFAC/
Assistant City Manager