



**FINANCIAL COMMISSION
MEETING MINUTES**

**5:30 P.M., October 17, 2011
Neutra House
181 Hillview Avenue Los Altos, California**

Call to Order

The meeting was called to order at 5:36 P.M.

Roll Call

Commissioners present: Chair Kevin Thompson, Vice Chair David Bryne, John Dixon, Frank Emery Donald Korn, Al Hubbard and Paul Van Buren

Commissioners absent: None

Staff Present: Russell Morreale, Staff Liaison

Pledge of Allegiance

Chair Thompson called for the Pledge to the Flag

Public Comment

None

Consent Items:

1. Commission Minutes

The minutes of September 19, 2011 were reviewed with a request by Chair Thompson to make a grammar edit. A motion for approval was made by Commissioner Korn with a second from Commissioner Emery. The motion was passed unanimously.

Discussion

2. Debt Capacity Analysis Update

Chair Thompson provided a status report of the project indicating that the analysis will be continued with updated rating information provided by Craig Hill. Furthermore full- staffing levels should be considered in the financial model. Thompson advised that the group will meet in the interim and report back with status at the next meeting

Commissioner Bryne indicated that he would recommend including a like-city benchmark comparison in the debt service analysis. In the discussion it was determined that a standard City benchmark should include the cities of - Los Gatos - Campbell – Saratoga – Menlo Park.

3. CalPERS Review

Commissioner Korn advised the group that he, and Liaison Morreale, will be attending the annual CalPERS conference in Long Beach scheduled for the interim period. The trip is a fact gathering effort that will hopefully assist in the compilation of a report on the topic of CalPERS benefit options. Chair Thompson urged the team to get a definitive answer to the question of possibly exiting the CalPERS system as one option to be discussed in the analysis. He also asked that we inquire and outline the mechanics of doing so.

4. Fire Services Report

As a follow up to Commissioner Dixon's prior report, fire services City study materials were provided and made available for general questions and answers.

5. CAFR Review and Auditor RFP Process

Liaison Morreale informed the group that he would hope to have the CAFR available for review at the December meeting. He also reminded the group that the audit contract will be up for evaluation this year as well.

Commission Reports:

None

Adjournment

The meeting was adjourned with unanimous consent at approximately 6:45PM.

Respectfully Submitted,

Russell J. Morreale
Staff Liaison to the Financial Commission