



DATE: March 9, 2015

AGENDA ITEM # 8

TO: Environmental Commission

FROM: J. Logan, Staff Liaison

SUBJECT: Monthly staff report

RECOMMENDATION:

Receive monthly staff report

BACKGROUND

Monthly staff reports and updates will be discussed as listed below

DISCUSSION

1. Review and discuss Environmental Commission approved by Council 2014/15 Work Plan goals, projects, assignments, target dates, status, and subcommittee assignments
2. Review Council and Environmental Commission schedules and activities on March 9, 10, and 17, 2015
3. Review Capital Improvements Budget (CIP)

Attachments:

- A. Environmental Commission approved 2014/15 Work Plan, revised February 9, 2015
- B. 2015 Environment Commission Meeting Schedule
- C. 2015 City Council meeting attendance assignments
- D. Joint Council/Commissions Agenda for March 17, 2015
- E. CIP Budget

ENVIRONMENTAL COMMISSION
Approved 2014/15 Work Plan rev. 2-9-2015

Goal	Projects	Assignments	Target Date	Status
Provide environmentally-relevant information to the community to improve sustainability	City website – Environmental information	<ul style="list-style-type: none"> Coordinate with staff on website changes. Add additional content as appropriate (Reed, Bray, Yuan) 	2015 on-going	Subc reported in Feb. Commissioners are to review and edit content
	Public Information Forums	<ul style="list-style-type: none"> Focused on forums relevant to CAP reduction goals and water conservation (Eyre) 	Mar. 12, 2015 Water Innovation Forum	Feb. report on seminar PR. Forum with LAH and water retailers
	Speakers at EC meetings	<ul style="list-style-type: none"> Invited several speakers to present relevant environmental information at EC meetings (All) 	Occurring as appropriate	CCA; solid waste ordinance revisions. Energy efficiency
	Understand community's needs for environmental information	<ul style="list-style-type: none"> Conducted a community survey to understand residents' and businesses' environmental information needs (Ardehali, Eyre, Hedden) 	July 10, 2014 July 24, 2014 completed	-Rpt to Council at Joint Meeting -Subc – BPAC (Yuan, Hedden) - Water conserve; CAP
	Provide suggestions on environmental aspects of Community Center	<ul style="list-style-type: none"> For conservation and as a way to demonstrate sustainability methods to the community 	EC part of focus group on layout of comm. center	Completed
Climate Action Plan	Assist departments on CAP implementation	<ul style="list-style-type: none"> Subcommittee to work with staff to develop additional Work Plan items and community outreach activities (Eyre, Bray, Hedden) 	2015 on-going Include LASD in efforts by staff	Staff will report to EC Mar. 9, 2015 with draft annual report. Council Mar. 24, 2015

	Investigate and recommend ways for our community to improve on CAP measures	<ul style="list-style-type: none"> Focus on improving transportation and energy efficiency (e.g. investigate appropriateness of options such as PG&E programs, Acterra Residential Energy Efficiency Program, etc. (Eyre, Bray, Hedden) 	2015 on-going	Pending Council/Staff guidance
	CAP Measures dashboard	<ul style="list-style-type: none"> Define measures and implement in coordination with staff (Eyre, Bray) 	2015 on-going	Subc developing draft
Water Conservation	Programs to reduce water usage and encourage conservation	<ul style="list-style-type: none"> Assist staff, as appropriate, in developing and/or communicating water conservation measures (Eyre) 	2015 on-going	2014 data gathering from CalWater; research water ordinance language
Restrictions for use of selected environmentally-harmful products	Expanded polystyrene (EPS) ban Plastic bag ban	<ul style="list-style-type: none"> Assist staff on outreach before ban is implemented on 7/4/14 Assist staff to continue educ. & outreach 	Visits to food establishments Meeting with LASD	Completed ongoing
Solid waste diversion and source reduction practices	MTWS diversion rate	<ul style="list-style-type: none"> Have Mission Trail present diversion trends at EC meeting. Investigate possible ways to improve diversion rates (All) Assignment from Council, 3-25-2014: Council directed the Environmental Commission to review the revised solid waste ordinance. Subcommittee: (Hedden, Yuan) 	2015 Completed	TBD Received staff report and EC motion to support staff recommendations to Council
Green Business Practices	Encourage Green Business Practices	<ul style="list-style-type: none"> Continue to research means of getting more businesses to achieve Green Business certification (Yuan) 	2015 on-going	Determine next steps or projects



1 North San Antonio Road
Los Altos, California 94022-3087

MEMORANDUM

DATE: January 12, 2015
TO: Environmental Commission
FROM: J. Logan, Staff Liaison
SUBJECT: 2015 Environmental Commission Meeting Schedule

BACKGROUND

The Environmental Commission holds its Regular meetings on the second Monday of each month beginning at 7:00 p.m. in the Community Chambers. There will be no Regular Environmental Commission meeting on September 14, 2015 in observance of Rosh Hashanah.

DISCUSSION

The following are the scheduled dates for the 2015 Environmental Commission meetings:

January 12, 2015

February 9, 2015

March 9, 2015

March 17, 2015 - Council meeting with individual Commissions for 2015/16 Work Plan

April 13, 2015

April 21, 2015 - Joint Meeting with Council, Commissions and Committees for Annual Training

May 11, 2015

June 8, 2015

July 13, 2015

August 10, 2015

October 12, 2015

November 9, 2015

December 14, 2015



1 North San Antonio Road
 Los Altos, California 94022-3087
 M E M O R A N D U M

DATE: March 9, 2015
TO: Environmental Commission
FROM: J. Logan, Staff Liaison
SUBJECT: 2015 City Council Meeting Attendance Assignments

Please sign up to attend or view three Regular City Council meetings for 2015

2015 Regular City Council meeting dates:	Attendance by:
January 13, 2015	Gary Hedden
January 27, 2015	John Reed
February 10, 2015	Joe Eyre
February 24, 2015	Lei Yuan
March 10, 2015	Gary Hedden
March 24, 2015	Laura Teksler
April 14, 2015	Gary Hedden
April 28, 2015	Joe Eyre
May 12, 2015	Don Weiden
May 26, 2015	Don Bray
June 9, 2015	Heather Halkolas
June 23, 2015	Joe Eyre
July 14, 2015	Don Weiden
July 28, 2015	Heather Hallkola
August 25, 2015	Don Bray
September 8, 2015	Laura Teksler
October 13, 2015	Don Weiden
October 27, 2015	Don Bray
November 10, 2015	Laura Teksler
November 24, 2015	Heather Halkola
December 8, 2015	Lei Yuan

Council will meet as requested with individual Commissions on March 3 and March 17, 2015. The Joint Meeting with Commissions and Annual Commission and Committee training is April 21, 2015 at 5:30 p.m.

Regular City Council meetings are scheduled to begin at 7:00 p.m. and are held on the 2nd and 4th Tuesdays of the month. If you are unable to attend or view one of the City Council meetings to which you are assigned, please make arrangements for another Commissioner to attend in your place. Also, please notify J. Logan at 650-947-2610, of the changes so the City Council agendas will accurately name the Environmental Commission representative.



SPECIAL CITY COUNCIL MEETINGS

TUESDAY, MARCH 17, 2015

Room 18, Hillview Community Center
97 Hillview Avenue, Los Altos, California

AGENDA

5:30 P.M. SPECIAL JOINT MEETING WITH THE LOS ALTOS CITY COUNCIL AND SENIOR COMMISSION

ESTABLISH QUORUM

City Council Members
Commission Members

DISCUSSION ITEMS

1. Role of Commission and potential 2015/16 Work Plan topics

6:15 P.M. – SPECIAL JOINT MEETING OF THE LOS ALTOS CITY COUNCIL AND PARKS AND RECREATION COMMISSION

ESTABLISH QUORUM

City Council Members
Commission Members

DISCUSSION ITEMS

1. Role of Commission and potential 2015/16 Work Plan topics

7:00 P.M. SPECIAL JOINT MEETING WITH THE LOS ALTOS CITY COUNCIL AND ENVIRONMENTAL COMMISSION

ESTABLISH QUORUM

City Council Members
Commission Members

DISCUSSION ITEMS

1. Role of Commission and potential 2015/16 Work Plan topics

7:45 P.M. SPECIAL JOINT MEETING WITH THE LOS ALTOS CITY COUNCIL AND HISTORICAL COMMISSION

ESTABLISH QUORUM

City Council Members
Commission Members

DISCUSSION ITEMS

1. Role of Commission and potential 2015/16 Work Plan topics

8:30 P.M. SPECIAL JOINT MEETING WITH THE LOS ALTOS CITY COUNCIL AND PLANNING AND TRANSPORTATION COMMISSION

ESTABLISH QUORUM

City Council Members
Commission Members

DISCUSSION ITEMS

1. Role of Commission and potential 2015/16 Work Plan topics

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the City Clerk at (650) 947-2720 for the final document.

If you wish to provide written materials, please provide the City Clerk with **10 copies** of any document that you would like to submit to the City Council for the public record.

For other questions regarding the City Council meeting proceedings, please contact the City Clerk at (650) 947-2720.

City of Los Altos
Capital Improvement Program FY 2014/15

PROJECT #	PROJECT TITLE	BUDGET
	Community Development	
	-Infrastructure	
1023	First Street Utility Undergrounding - Phase II	240,000
CD-01004	Special Projects and Studies	50,000
	-General	
CD-01001	Housing Element Update	82,500
CD-01002	Commerical Wayfinding	165,000
	-Technology	
00316	Financial System Upgrade	315,000
00921	Public Works/Finance Document Archiving	67,262
00923	Police Records Mgmt & Dispatch System	1,064,000
01218	Document Management Systems	35,000
01317	IT Initiatives	202,000
	Civic Facilities	
	-Parks and Trails	
01311	Skate Park (Skatable Art Work)	150,000
CF-01005	Covington Class I Pathway/Design	75,000
CF-01001	Redwood Grove Bank Stabilization	727,000
CF-01005	Covington Class I Pathway/Construction	201,000
	-Buildings	
04-08	City Hall HVAC System	129,891
CF-01002	Civic Center Redevelopment	273,500
CF-01003	Civic Facilities Capital Recovery Project	175,000
CF-01004	Halsey House Renovation/Replacement Study	25,000
CF-01014	Grant Park Classroom Wing Roof Replacement	75,000
	Transportation	
	-Streets and Roadways	
00220	Fremont Avenue Bridge Replacement	2,160,000
00325	Rehabilitate Portland Avenue Bridge	1,433,825
TS-01001	Street Resurfacing	904,467
TS-01002	First Street Resurfacing	300,000
TS-01003	Street Striping	104,923
TS-01011	First Street South Plan Line	50,000
TS-01004	Street Slurry Seal	125,000
TS-01009	City Alley Resurfacing	195,000
	-Pedestrian and Bicycle Safety	
00933	Miramonte Ave & Covington Road Traffic Signal	250,000
01012	Collector Street Traffic Calming	222,900
01118	Pedestrian Master Plan	130,680
01120	Grant Rd Pathway Bryant to Altamead	88,803
TS-01016	Advanced Traffic Mgmt Feasibility Study	55,000
TS-01008	ADA Accessibility	60,000

City of Los Altos
Capital Improvement Program FY 2014/15

PROJECT #	PROJECT TITLE	BUDGET
TS-01007	NTMP	75,000
	Speed Zone Survey	66,000
01316	Main Library Parking Lot	84,000
01320	Intersection Bicycle Loops	127,149
TS-01005	Concrete Repair	279,515
TS-01006	Traffic Sign Replacement	25,000
	Traffic Signal Improvement	170,000
	Miramonte Ave Path	1,656,000
TS-01013	Transportation Enhancements	25,000
TS-01012	Grant Road Bicycle Lane	65,000
TS-01017	Rubberized Cape Seal	312,000
	Wastewater Systems	
	-Sewer	
00612	Sewer Metering Stations	236,150
WW-01001	Repair Maintenance Problem Areas	599,302
WW-01002	Structure Reach Replacement PCR	540,741
WW-01003	Root Foaming	369,044
WW-01004	South Sewer Replacements	348,933
WW-01005	CIPP Corrosion Rehabilitation	145,502
WW-01006	Fats, Oils, Grease Program (FOG)	53,045
WW-01008	Geographic Information Systems (GIS) Updates	53,045
WW-01009	Sewer System Mgmt Plan Upgrade	21,855
	-Storm	
00717	Storm Drain System Master Plan	306,000
		15,691,032

Unscheduled & Unfunded Projects

Presented in Alphabetical Order	CIP	Sewer	Traffic Impact Fee	Park-In- Lieu	Gas Tax	SR2S	TDA	CDBG	GRANTS	TOTAL
Civic Facilities- Buildings										
City-wide Wireless	750,000									750,000
Downtown Parking Lots Slurry Seal	304,000									304,000
MSC Living Wall and Storage Sheds	190,000									190,000
Windimer Drainage Channel	71,000									71,000
Civic Facilities - Parks/Trails										
Community Plaza Renovation	3,350,000									3,350,000
McKenzie Park Renovation				430,000						430,000
San Antonio Club Park	328,000									328,000
Marymeade Park Renovation				300,000						300,000
Redwood Grove Bridge Replacement	252,000									252,000
Dog Park				227,000						227,000
Grant Park Renovation				194,000						194,000
Montclair Park Renovation	157,000									157,000
Montclair Tennis Court Lights	98,400									98,400
Heritage Oaks Park Renovation	64,000									64,000
Recreation Plan (newly proposed)	60,000									60,000
Springer Road Path – Berry Avenue	576,000									576,000
Portland Avenue Pathway	346,000									346,000
Neighborhood Pathways	222,000									222,000
Transportation - Streets/Roadways										
First Street Design-Phase II	268,000									268,000
First Street Construction Phase II	3,300,000									3,300,000
San Antonio Road/W. Edith Intersection	1,500,000									1,500,000
Loyola Corners Streetscape	1,265,525									1,265,525
Foothill Expressway Landscaping	590,000									590,000
Transportation- Pedestrian/Bicycle Safety										
Fremont Avenue Traffic Calming			2,650,000							2,650,000
Grant Road Traffic Calming			2,035,000							2,035,000
El Monte Avenue Traffic Calming	1,000,000									1,000,000
Springer Road Traffic Calming	100,000					450,000				550,000
Covington Road Bicycle Path	414,000									414,000
St. Joseph Avenue Traffic Calming	35,000					311,000				346,000
Springer Road Sidewalk	164,000									164,000
Traffic Signal Battery Backup	132,000									132,000
El Monte Avenue/Cuesta Drive Signal	100,000									100,000
Miramonte Avenue Sidewalk Design	40,000									40,000
Community Development- General										
Commercial Wayfinding Sign Program II	225,000									225,000
Wastewater Systems - Sewers										
Shasta Street storm water improvements	150,000									150,000

