

**MINUTES OF A REGULAR MEETING OF THE ENVIRONMENTAL COMMITTEE
OF THE CITY OF LOS ALTOS, HELD ON TUESDAY, APRIL 14TH AT 7:00 P.M. AT LOS
ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Anderson, Cooper, DeMichiel, Schink, Singh

ABSENT: Chien-Hale, Coombs

PUBLIC COMMENTS

No members of the public spoke at the meeting

CONSENT CALENDAR

1. Minutes were approved as amended. Passed 5-0

DISCUSSION ITEMS

2. Discussion Formation of Green Ribbon Citizen Committee

- a. Review and discuss report to Council regarding formation of Green Ribbon Committee

Commission members reviewed and discussed report prepared for the Tuesday, April 22nd Council meeting. Motion made by DeMichiel and seconded by Schink to bring report and recommendation to Council.

- b. Appointment of members of Environmental Commission to serve as liaison to Green Ribbon Committee

Pending Council's decision to form a citizen's committee at next week's Council meeting, the Commission nominated and appointed Commissioners Anderson and Schink to serve as liaisons.

3. Website Development

- a. Review progress from March meeting

Anderson reported that the format of the website has been updated to reflect the Commission's changes made during the March meeting. Additionally, the majority of the content has been provided, and the site will soon be ready to go live. Zito will research hosting options and inform Commission of cost for May's meeting. The Commission suggested providing DeAnna with a proclamation to recognize her efforts and dedication to the development of the website.

- b. Schedule date to go live

The Committee is targeting that the website will go-live in early June.

4. Green Purchasing Policy

Additional information was needed for discussion. Item tabled until May.

5. Additional Brown Act Training

Pending Council's decision to form a citizen's committee at next week's Council meeting, the Commission would like to have additional Brown Act training to understand the requirements for interacting with the group. Zito is to ask the City Clerk to attend the meeting in May.

6. Election of Chair and Vice-Chair

The Commission discussed possible members to serve as chair and vice-chair. Those selected would like to think about the time commitment and responsibilities involved with serving in a more active capacity. The election was tabled until May.

7. Distribute Commission's scheduled attendance at Council meetings

Zito distributed the schedule and in the future will send with meeting agenda

COMMITTEE REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

8. Singh reported that she will have to resign from the Commission due to time constraints. Zito will inform of resignation process.
9. Zito suggested that the Commission begin developing a work program for the 2008-2009 Fiscal Year. Commissioners agreed; the current work program will be distributed prior to May's meeting.

ADJOURNMENT

Meeting adjourned at 8:15 p.m.

Linda DeMichiel, COMMITTEE CHAIR

Rebecca Zito, STAFF LIAISON