



MINUTES DESIGN REVIEW COMMISSION

7:00 P.M., Wednesday, September 5, 2012
Community Chambers, Los Altos City Hall
One North San Antonio Road, Los Altos, California

CALL TO ORDER

Chair MEADOWS called the meeting to order at 7:00 PM.

ROLL CALL

Present: Chair MEADOWS, Vice-Chair WHEELER, Commissioners BLOCKHUS and ZOUFONOUN
Absent: Commissioner FARRELL
Staff: Senior Planner DAHL and Assistant Planner DAVIS

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. **Design Review Commission Minutes**
Minutes of the August 1, 2012 regular meeting.

MOTION by Commissioner WHEELER, seconded by Commissioner ZOUFONOUN, to approve the minutes of the August 1, 2012 regular meeting.
THE MOTION PASSED BY A 3/0/1 VOTE, WITH CHAIR MEADOWS ABSTAINING.

DISCUSSION ITEMS

2. **12-SC-15 – S. Tan – 1632 Kensington Avenue**
Design review for a new, two-story house and second living unit (pool house). The project includes 2,576 square feet on the first floor and 979 square feet on the second floor with a 495 square foot garage. The second living unit (pool house) includes 630 square feet *Project Planner: Davis*

Assistant Planner DAVIS presented the staff report, recommending approval of design review application 12-SC-15 subject to the recommended findings and conditions.

There was no public comment.

The Commission discussed the project and expressed their general support. The Commission was concerned about the size of the house in context of the neighborhood, that it was the only two-story on the block, and the side facing windows might cause privacy impacts.

MOTION by Vice-Chair WHEELER, seconded by Commissioner ZOUFONOUN, to approve design review application 12-SC-15 per the staff report findings and conditions.
THE MOTION CARRIED UNANIMOUSLY.

3. 12-SC-20 – J. Sabel – 257 Covington Road

Design review for a second living unit. The project includes a one-story, 749-square-foot unit. *Project Planner: Davis*

Assistant Planner DAVIS presented the staff report, recommending approval of design review application 12-SC-20 subject to the recommended findings and conditions.

Project applicant, Joe Sabel, spoke in support of the project stating that the position of the house in the rear yard would preserve the existing orchard trees and he tried to keep the structure as far back as possible. There was no other public comment.

The Commission discussed the project and expressed general support for the design.

MOTION by Vice-Chair WHEELER, seconded by Commissioner BLOCKHUS, to approve design review application 12-SC-20 per the staff report findings and conditions.
THE MOTION CARRIED UNANIMOUSLY.

4. Design Review Commission (DRC) Goals

Preparation for joint meeting with the City Council on September 18th.

Senior Planner DAHL presented the update and there were no questions.

ADJOURNMENT

Chair MEADOWS adjourned the meeting at 7:43 PM.

Zachary Dahl, AICP
Senior Planner