



**CITY OF LOS ALTOS
CITY COUNCIL MEETING
June 23, 2015**

DISCUSSION ITEM

Agenda Item # 12

SUBJECT: Adopt Resolution No. 2015-17, adopting Fiscal Year 2015/17 Operating Budget; adopt Resolution No. 2015-18 adopting the July 5, 2015-July 2, 2016 Full-Time Employee Salary Schedule; adopt Resolution No. 2015-19 establishing the 2015/16 Utility Users Tax; adopt Resolution No. 2015-20 establishing the 2015/16 Transient Occupancy Tax; adopt Resolution No. 2015-21 establishing the 2015/16 Appropriations Limit; and adopt Resolution No. 2015-22, adopting the Fiscal Year 2015/16-2019/20 Five Year Capital Improvement Program

BACKGROUND

The City Council held a public budget study session on May 28, 2015 to provide an overview of the City Financial Plan comprised of both the 2015/17 Operating Budget and Five-Year Capital Improvement Program. Direction received from the City Council at the study session has been incorporated into the final proposed budget and is summarized in Attachment 1 to this report.

EXISTING POLICY

None

PREVIOUS COUNCIL CONSIDERATION

May 28, 2015

DISCUSSION

The 2015/17 Operating Budget contains the funding recommendations for all City programs and services, including those that utilize funds from the City's enterprise and special revenue funds. The five-year Capital Improvement Program (CIP) is included as a planning tool with appropriations requests presented for the first year only.

Operating Budget

The City's budgets over much of the past decade required a significant effort to maintain revenues and reduce expenditures until the City's fiscal situation improved and regained stability. For many years, the City struggled to maintain its high level of service to the public and deliver desired capital projects to the community as many City staff appointments were deferred to ensure long-term fiscal sustainability. With the establishment of key reserves over the past several years and an improving revenue stream, a focus of the 2015/17 budget process was to re-assess organizational staffing levels and the needs of the community after years of budget tightening. The recommended actions included in this budget ensure that the City is poised to move forward and can continue to serve the community at the highest level.

The General Fund is the City's main operating fund. Anticipating modest economic growth, the two-year budget forecast provides for a stable General Fund budget. Significant revenue trends to highlight are as follows:

- Property Taxes, which are the single largest revenue source to the City, account for 50% of the 2015/16 General Fund revenue budget. The 2015/17 budget anticipates a 5% increase over 2014/15 estimated actuals and a 3% increase in 2016/17.
- Sales Tax is the second largest revenue source to the City's General Fund at 8.5% of the revenue budget. Sales tax has remained relatively unchanged over the past five years and is expected to grow modestly at 3% in 2015/16 and 2% in 2016/17.
- Transient Occupancy Tax (TOT) accounts for 6.5% of total General Fund revenue and is budgeted at \$2.3 million in 2015/16, representing a 29% increase in this revenue category over the past five years fueled by the thriving business climate in the region. TOT revenue will also benefit from the recent opening of a third hotel in the City.

The 2015/16 General Fund operating expenditure budget increases 3.4% over the prior year adopted budget to a total budget of \$33,266,281 before transfers. The vast majority of this increase comes from increases in City personnel costs, while non-personnel costs are anticipated to increase by approximately 2%.

Personnel costs comprise 57% of the total budget and total \$19.8 million for all City funds, which is a \$1.2 million (6.3%) increase from the prior fiscal year. The primary drivers of this growth are the recommended filling of four previously deferred positions, as well as modest employee wage increases and anticipated increases for City retirement contributions. The following positions are recommended to be filled in the 2015/17 budget:

- An Assistant Engineer in the Engineering division to manage the City's extensive Capital Improvement Program
- The re-instatement of an Information Technology Manager to oversee the upgrade of the City's technology infrastructure and the implementation of critical services and projects
- The reclassification of a Community Services Officer in Public Safety to a Facilities Coordinator in Recreation and Community Services to ensure the facilities utilized by the public are well maintained and that user needs are met
- Reclassifying an Accounting Technician in the Administrative Services Department to a Management Analyst to provide higher level analytical support of major City initiatives

The 2015/17 budget also proposes two position reclassifications to better support the organization and effectively deliver City-wide objectives including the reclassification of a Police Officer to a Captain and the reclassification of a Junior Engineer to an Assistant Engineer.

With these recommended changes, two staff positions remain deferred as staff continues to strategically assess the needs of the organization as the positions noted above are filled. The City continues to maintain a total authorized personnel count of 131 FTE (full-time equivalent) positions, a staffing level that has increased by only one position in the past five years (Maintenance Lead Worker funded by the Sewer Enterprise Fund).

Adopt Resolution No. 2015-17, adopting Fiscal Year 2015/17 Operating Budget; adopt Resolution No. 2015-18 adopting the July 5, 2015-July 2, 2016 Full-Time Employee Salary Schedule; adopt Resolution No. 2015-19 establishing the 2015/16 Utility Users Tax; adopt Resolution No. 2015-20 establishing the 2015/16 Transient Occupancy Tax; adopt Resolution No. 2015-21 establishing the 2015/16 Appropriations Limit; and adopt Resolution No. 2015-22, adopting the Fiscal Year 2015/16-2019/20 Five Year Capital Improvement Program

The upcoming budget cycle also assumes a 5% increase, approximately \$300,000, in Fire contract costs. This amount serves as an estimate as the City prepares for the expiration of its existing contract with the Santa Clara County Fire Department during the next two-year budget cycle and faces uncertainty in regards to future contract costs.

Capital Improvement Program

The five-year 2015-20 Capital Improvement Program identifies current and future capital projects and associated funding sources. The first year of the five-year CIP reflects projects that are proposed for funding; the future four years of projects are presented for planning purposes only.

The 2015-20 Capital Improvement Program plan includes 65 projects, 14 projects related to civic facilities, 12 community development projects, 30 transportation-related projects, and nine projects in Wastewater. Proposed projects range from studies to facility improvements, as well as annual rehabilitation projects to multi-year infrastructure replacement projects.

The 2015/16 CIP requests a total of \$6,418,934 of new appropriations from several different funding sources, summarized in Attachment 2.

Required Actions

A variety of resolutions are required to formalize the Operating Budget and Capital Improvement Program adoption. These resolutions, included as Attachments 3 through 8, serve to:

- Adopt the Operating Budget (Resolution No. 2015-17) and Capital Improvement Program (Resolution No. 2015-22)
- Affirm the Transient Occupancy Tax with no change (Resolution No. 2015-20)
- Affirm the Utility Users Tax Rate with no change (Resolution No. 2015-19)
- Approve the annual State Required Appropriations/GANN spending limit (Resolution No. 2015-21)
- Adopt the July 5, 2015 – July 2, 2016 Salary Schedule (Resolution No. 2015-18)

Adoption of the Operating Budget provides appropriation of all Fiscal Year 2015/16 Operating expenditures and transfers as well as capital projects funding requests in 2015/16, as summarized in Attachment 2.

PUBLIC CONTACT

The budget was previously discussed at a study session on May 28, 2015.

Posting of the meeting agenda serves as notice to the general public.

Adopt Resolution No. 2015-17, adopting Fiscal Year 2015/17 Operating Budget; adopt Resolution No. 2015-18 adopting the July 5, 2015-July 2, 2016 Full-Time Employee Salary Schedule; adopt Resolution No. 2015-19 establishing the 2015/16 Utility Users Tax; adopt Resolution No. 2015-20 establishing the 2015/16 Transient Occupancy Tax; adopt Resolution No. 2015-21 establishing the 2015/16 Appropriations Limit; and adopt Resolution No. 2015-22, adopting the Fiscal Year 2015/16-2019/20 Five Year Capital Improvement Program

FISCAL/RESOURCE IMPACT

Adoption of the 2015/17 Operating Budget will appropriate funds for the 2015/16 fiscal year and adopt the plan for the 2016/17 fiscal year. The adoption of the 2015-20 Capital Improvement Program will also appropriate funding for the 2015/16 fiscal year only and the plan for the remaining four years.

Under the biennial budget model, staff will continue the process of providing a mid-year budget review followed by a year-end update at which time requests for any required adjustments will be presented to City Council. The year-end review will serve as a basis for formalizing an appropriation for the 2016/17 fiscal year operating budget and five-year CIP.

ENVIRONMENTAL REVIEW

Not applicable

RECOMMENDATION

Adopt Resolution No. 2015-17, adopting Fiscal Year 2015/17 Operating Budget; adopt Resolution No. 2015-18 adopting the July 5, 2015-July 2, 2016 Full-Time Employee Salary Schedule; adopt Resolution No. 2015-19 establishing the 2015/16 Utility Users Tax; adopt Resolution No. 2015-20 establishing the 2015/16 Transient Occupancy Tax; adopt Resolution No. 2015-21 establishing the 2015/16 Appropriations Limit; and adopt Resolution No. 2015-22, adopting the Fiscal Year 2015/16-2019/20 Five Year Capital Improvement Program

ALTERNATIVES

Recommend additional changes to the City Financial Plan or proposed resolutions

Prepared by: Kim Juran-Karageorgiou, Administrative Services Director

ATTACHMENTS:

1. Follow-Up Report on Questions/Direction Raised During Budget Study Session on May 28, 2015
2. 2015/16 Budget Appropriations Summary
3. Resolution No. 2015-17, adopting Fiscal Year 2015/17 Operating Budget
4. Resolution No. 2015-18 adopting the July 5, 2015-July 2, 2016 Full-Time Employee Salary Schedule (with exhibit A)
5. Resolution No. 2015-19 establishing the 2015/16 Utility Users Tax
6. Resolution No. 2015-20 establishing the 2015/16 Transient Occupancy Tax
7. Resolution No. 2015-21 establishing the 2015/16 Appropriations Limit (with exhibit A)
8. Resolution No. 2015-22, adopting the Fiscal Year 2015/16-2019/20 Five Year Capital Improvement Program (with exhibit A)

Adopt Resolution No. 2015-17, adopting Fiscal Year 2015/17 Operating Budget; adopt Resolution No. 2015-18 adopting the July 5, 2015-July 2, 2016 Full-Time Employee Salary Schedule; adopt Resolution No. 2015-19 establishing the 2015/16 Utility Users Tax; adopt Resolution No. 2015-20 establishing the 2015/16 Transient Occupancy Tax; adopt Resolution No. 2015-21 establishing the 2015/16 Appropriations Limit; and adopt Resolution No. 2015-22, adopting the Fiscal Year 2015/16-2019/20 Five Year Capital Improvement Program

Follow-Up Report on Questions/Direction Raised During Budget Study Session on May 28, 2015

City Council Questions/Direction	Response/Action
1 What is Palo Alto's current TOT rate?	Palo Alto's current TOT rate is 14%
2 Set-aside of funds dedicated to further study of a downtown parking structure as identified by the Los Altos Chamber of Commerce.	A new CIP has been established with initial funding of \$100,000 from the Downtown Parking Fund.
3 Set-aside of funds dedicated to the development of a Downtown Plan in an amount to be determined by staff	A new CIP has been established with initial funding of \$300,000, with \$125,057 coming from the amount defunded from the SVRIA project and the remaining \$174,943 coming from the General Fund.
4 Why does the Solid Waste Fund run at a surplus and how are we planning to utilize existing fund balance?	Staff is currently evaluating several programs/initiatives that would be funded with Solid Waste funds and will report back with additional information at a future date.
5 Utilize a vacancy factor in the budget to account for anticipated vacancies for newly authorized positions and staff attrition	Staff has added a 2% vacancy factor in the General Fund budget resulting in cost savings of \$392,000 in 2015/16 and \$410,000 in 2016/17
6 Request to add \$12,000 for the Environmental Commission to further education efforts of water conservation and Community Choice Aggregation.	These funds have been added to the City Council operating budget per Council direction with the understanding that funds allocated to CCE would only be utilized after City Council determines whether to move forward.
7 Budget request by the Public Arts Commission for funds for an Arts Master Plan, \$17,000 for a Community Art Project, and one-time increase to \$30,000 for the Annual Arts Project.	The request for additional funds is pending until further evaluation of establishment of an Art Fee is determined.
8 Did the Bicycle and Pedestrian Advisory Commission agree with the Planning and Transportation Commission recommendation to remove and defund the Carmel Terrace Pathway project? How does this fit into the Blach Plan?	BPAC did not discuss the PTC's recommendation to defund the Carmel Terrace Pathway project. While this project was ranked a Tier 1 project in the Blach Study, it was ranked a medium priority in the Pedestrian Master Plan, and therefore was not included in the Five-Year CIP.
9 What is the relevant square footage of City Hall vs. Grant Park Community Center roofs?	It is estimated that City Hall roof is approximately twice the square footage of Grant Park Community Center Classroom; however, the roof proposed for Grant Park is commercial grade whereas City Hall would utilize residential cedar shake roof consistent with existing Civic Center roof material. An additional \$100,000 has been added to the 2016/17 estimate for City Hall Roof Replacement.
10 Are grant funds available at Santa Clara Valley Water District for Irrigation System Replacement Project?	Installation of a drip irrigation system is not eligible for SCVWD grant funds.
11 Evaluate other improvements that are necessary at the Grant Park Community Center and add those to the CIP	The Grant Park Community Center Roof Replacement Project has been revised to Grant Park & Community Center Improvement Project and an additional \$300,000 has been allocated from the In Lieu Park Fund to the project. The updated project description includes planned improvements.

Follow-Up Report on Questions/Direction Raised During Budget Study Session on May 28, 2015

City Council Questions/Direction	Response/Action
12 What amount of funds are estimated to be needed for technology investments identified in the Information Technology Roadmap beyond 2015/16?	The current estimate is that an additional \$500,000 will be necessary in 2016/17 to complete the identified work plan. This amount has been added to the 2016/17 plan for IT Initiatives.
13 Release additional funds appropriated to the Silicon Valley Interoperability Authority Project as a result of final figures being less than previously budgeted	The additional \$125,057 have been defunded from the project and are being applied to the Downtown Plan.
14 Why is the University Gap Fill Project not in the Five-Year CIP?	After BPAC made the recommendation for the University Gap Fill project, staff requested that this project be integrated into the Pedestrian Master Plan. Staff is currently working with the PMP consultant to determine where this project ranks in priority in comparison to other projects and will return to City Council with an update in the coming months.

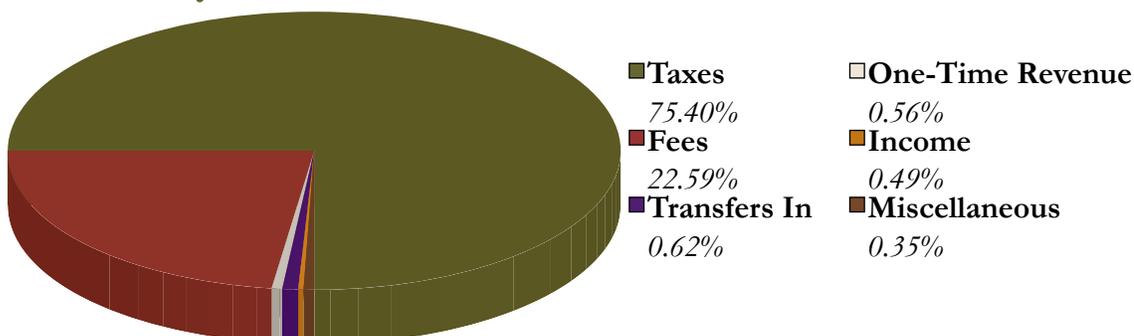
2015/16 Budget Summary

	Balance 7/1/2015	Revenue	Expenditures	Transfer In/(Out)	Ending Balance 6/30/2016
General Fund					
Unreserved Fund Balance	3,878,915	35,450,384	(33,266,281)	(501,611)	5,561,407
Operating Reserve	6,705,000	--	--	--	6,705,000
OPEB Reserve	1,604,000	--	--	--	1,604,000
PERS Reserve	600,000	--	--	--	600,000
Technology Reserve	750,000	--	(750,000)	--	--
Real Property Proceeds Fund	10,504,566	--	--	--	10,504,566
Total General Fund:	24,042,481	35,450,384	(34,016,281)	(501,611)	24,974,973
Enterprise Funds					
Sewer Fund	6,539,497	6,747,168	(6,647,521)	--	6,639,144
Solid Waste Fund	2,787,322	731,022	(430,377)	--	3,087,966
Total Enterprise Funds:	9,326,819	7,478,190	(7,077,899)	--	9,727,110
Capital Improvement Funds					
Capital Projects Fund	240,000	85,000	(460,000)	405,000	270,000
Community Facilities Renewal Fund	8,415,593	--	--	--	8,415,593
Equipment Replacement Fund	3,040,025	--	(954,707)	--	2,085,318
Total Capital Improvement Funds:	11,695,618	85,000	(1,414,707)	405,000	10,770,911
Internal Service Funds					
Dental/Vision Fund	140,521	--	(105,000)	105,000	140,521
Unemployment Fund	349,353	--	(35,000)	35,000	349,353
Workers Compensation Fund	501,480	--	(624,000)	788,400	665,880
Liability Fund	649,148	--	(581,185)	581,185	649,148
Total Internal Service Funds:	1,640,502	--	(1,345,185)	1,509,585	1,804,902
Special Revenue Funds					
CDBG Fund	10,491	77,952	(77,952)	--	10,491
Downtown Parking Fund	593,940	55,000	(100,000)	(40,000)	508,940
Estate Donation Fund	18,145	--	(5,000)	--	13,145
Gas Tax Fund	290,361	640,130	(4,399,782)	--	(3,469,291)
In Lieu Park Fund	5,282,843	500,000	(425,000)	--	5,357,843
Supplemental Law Enforcement Fund	22,897	100,000	--	(100,000)	22,897
Traffic Impact Fee Fund	1,479,757	300,000	(440,000)	--	1,339,757
Transportation Development Act Fund	133,478	--	--	--	133,478
Vehicle Impound Fund	--	26,900	--	(26,900)	--
Total Special Revenue Funds:	7,831,912	1,699,982	(5,447,734)	(166,900)	3,917,260
Debt Service Funds					
General Debt Service	362,729	--	(168,568)	168,568	362,729
Avalon Drive Curb & Gutter	18,376	--	--	--	18,376
Raymundo Curb & Gutter	31,477	28,600	(28,600)	--	31,477
Blue Oak Lane Sewer	10,605	47,800	(47,800)	--	10,605
Total Debt Service Funds:	423,187	76,400	(244,968)	168,568	423,187
Grand Total	\$ 54,960,518	\$ 44,789,956	\$ (49,546,773)	\$ 1,414,642	\$ 51,618,343

Revenue Summary by Source

	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Budget	2015/16 Budget	2016/17 Budget	% Change Over 14/15
Tax Revenue						
Property Tax	14,130,040	15,586,329	15,746,700	17,718,514	18,250,070	12.52%
Sales Tax	2,926,441	2,809,490	2,825,700	2,993,834	3,050,907	5.95%
Utility Users Tax	2,600,054	2,506,325	2,756,700	2,716,034	2,771,034	-1.48%
Motor VLF	15,102	12,639	--	--	--	--
Transient Occupancy Tax	1,946,484	1,946,360	1,796,100	2,345,600	2,380,784	30.59%
Business License Tax	519,828	475,298	514,500	475,000	475,000	-7.68%
Construction Tax	247,992	314,271	328,000	250,000	250,000	-23.78%
Documentary Transfer Tax	587,422	583,580	503,900	550,000	561,000	9.15%
Total Tax Revenue:	22,973,363	24,234,293	24,471,600	27,048,982	27,738,795	10.53%
Income						
Interest Income	80,573	90,166	361,800	150,000	160,000	-58.54%
Rental Income	23,652	15,992	24,400	24,000	24,000	-1.64%
Total Income:	104,225	106,158	386,200	174,000	184,000	-54.95%
Fees						
Recreation Fees	1,864,694	1,951,872	1,871,600	1,960,300	1,966,300	4.74%
Community Development Fees	3,136,316	3,213,694	2,784,800	2,901,650	2,988,700	4.20%
Franchise Fees	1,769,516	1,562,875	1,740,100	1,933,000	1,948,000	11.09%
Administrative Fees	891,747	918,504	918,500	918,500	918,500	0.00%
Police Fees	297,818	349,473	411,800	389,892	389,892	-5.32%
Total Fees:	7,960,091	7,996,418	7,726,800	8,103,342	8,211,392	4.87%
Miscellaneous Revenue	237,350	166,257	178,200	124,060	124,060	-30.38%
General Fund Revenue	31,275,029	32,503,126	32,762,800	35,450,384	36,258,246	8.20%
One-Time Revenue	-	-	-	200,000	-	--
Transfers In	282,395	308,087	316,900	221,900	166,900	-29.98%
Total General Fund Revenue/Transfers In	\$ 31,557,424	\$ 32,811,213	\$ 33,079,700	\$ 35,872,284	\$ 36,425,146	8.44%

Revenue by Source



General Fund Expenditure Summary

	2012/13 Actual	2013/14 Actual	2014/15 Adopted	2015/16 Proposed	2016/17 Proposed	% Change Over 14/15
Legislative						
City Council	132,336	126,463	176,810	306,027	297,565	73.08%
	132,336	126,463	176,810	306,027	297,565	73.08%
Executive						
City Manager	430,614	501,430	540,320	805,134	843,836	49.01%
City Attorney	372,988	299,895	316,871	315,500	321,062	-0.43%
City Clerk	403,257	347,361	805,200	431,367	432,767	-46.43%
Economic Development	190,799	61,995	213,900	267,216	280,661	24.93%
	1,397,658	1,210,681	1,876,291	1,819,218	1,878,326	-3.04%
Administrative Services						
Finance	916,006	965,942	1,274,075	1,097,668	1,134,694	-13.85%
Human Resources	451,252	480,062	707,437	562,570	569,398	-20.48%
Information Technology	465,834	520,515	686,630	816,496	851,146	18.91%
Non-Departmental	1,094,785	331,004	561,175	370,400	369,900	-34.00%
	2,927,877	2,297,523	3,229,317	2,847,134	2,925,138	-11.83%
Public Safety						
Administration	1,440,320	1,550,909	1,597,510	1,651,416	1,707,529	3.37%
Support Services	1,462,065	1,577,100	1,587,210	1,678,090	1,731,090	5.73%
Investigation Services	1,288,977	1,201,492	1,371,430	1,327,489	1,392,249	-3.20%
Traffic Operations	660,698	770,590	1,080,780	1,321,491	1,355,935	22.27%
Patrol Services	3,822,293	4,069,587	4,223,792	4,291,080	4,477,490	1.59%
Emergency Preparedness	6,499	10,613	38,580	30,050	30,050	-22.11%
Fire Services	5,513,187	5,713,535	6,041,200	6,263,148	6,576,306	3.67%
	14,194,039	14,893,826	15,940,502	16,562,763	17,270,648	3.90%
Community Development						
Planning	1,281,218	1,332,140	1,330,280	1,348,758	1,391,843	1.39%
Building	1,419,364	1,343,667	1,269,350	1,357,510	1,400,075	6.95%
	2,700,582	2,675,807	2,599,630	2,706,268	2,791,918	4.10%
Public Works						
Engineering	1,256,733	1,227,341	1,335,660	1,476,574	1,603,360	10.55%
MSC Administration	416,041	373,007	520,960	464,286	473,231	-10.88%
Fleet Maintenance	121,969	132,087	117,580	191,307	201,714	62.70%
Street Maintenance	765,210	762,952	789,364	985,182	1,014,441	24.81%
Parks and Street Landscaping	1,894,266	1,992,838	2,196,220	2,201,599	2,290,181	0.24%
Facility Maintenance	962,373	964,145	974,450	1,149,922	1,198,365	18.01%
Stormwater Maintenance	231,910	170,038	257,480	207,317	210,687	-19.48%
Traffic	204,777	223,184	255,120	265,785	265,785	4.18%
	5,853,278	5,845,592	6,446,834	6,941,973	7,257,765	7.68%

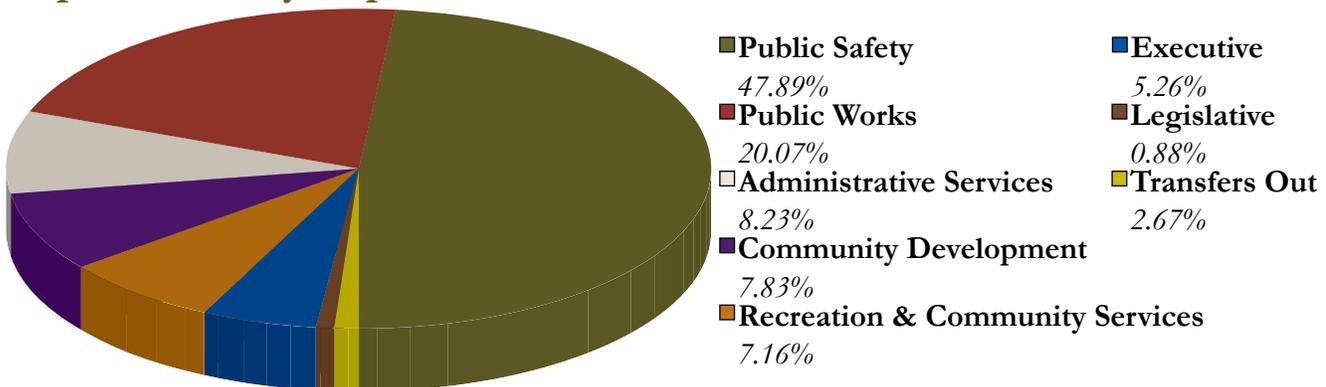
	2012/13 Actual	2013/14 Actual	2014/15 Adopted	2015/16 Proposed	2016/17 Proposed	% Change Over 14/15
Recreation & Community Services						
Administration	420,988	468,648	445,930	519,430	536,588	16.48%
Facilities	331,558	361,252	361,450	450,887	458,231	24.74%
Community Events	48,486	48,858	38,340	51,939	51,939	35.47%
Life Long Learning	588,592	630,107	685,160	721,714	733,491	5.34%
Health & Wellness	346,317	369,072	366,780	374,647	379,562	2.14%
Senior Programs	180,280	187,998	192,310	194,544	196,912	1.16%
Teen Programs	144,229	111,239	139,080	118,853	126,633	-14.54%
Performing & Visual Arts	41,264	51,728	39,470	42,920	42,920	8.74%
	2,101,714	2,228,902	2,268,520	2,474,933	2,526,277	9.10%
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2% Vacancy Factor	--	--	--	(392,036)	(410,334)	--

Transfers Out

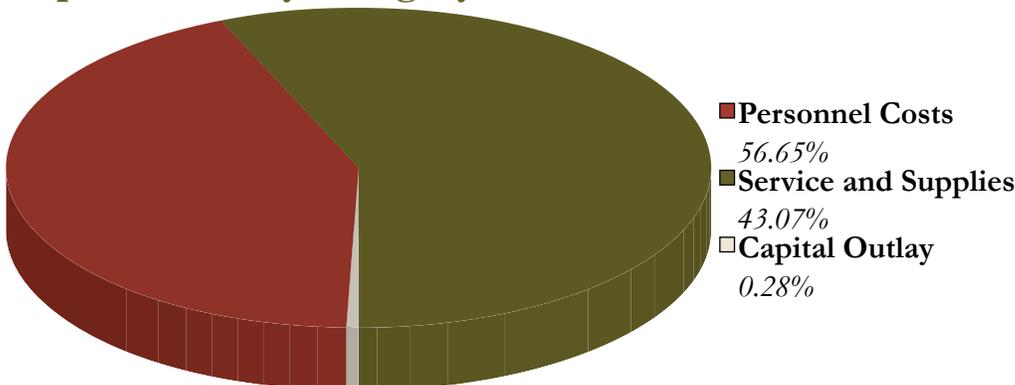
Capital Improvement Program/Equipment Purchase	--	--	--	754,943	32,242	--
2004 COP Debt Service	167,383	164,533	166,918	168,568	164,892	0.99%
	167,383	164,533	166,918	923,511	197,134	453.27%

General Fund Expenditure	\$ 29,474,867	\$ 29,443,327	\$ 32,704,822	\$ 34,189,792	\$ 34,734,436	4.54%
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Expenditures by Department



Expenditures by Category





Capital Improvement Program by Funding Source

	Prior Appropriations Balance as of 3/31/2015	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	Total Project Funding
Active							
Transportation Grant Funding	--	--	240,000	1,884,488	--	--	2,124,488
Community Development Block Grant	--	77,952	75,000	--	--	--	152,952
CIP	4,399,782	585,057	1,484,500	1,443,622	1,260,000	1,260,000	10,432,961
Downtown Parking Fund	--	100,000	--	--	--	--	100,000
Estate Donation Fund	--	5,000	--	--	--	--	5,000
Equipment Replacement Fund	71,673	954,707	364,912	--	--	--	1,391,292
Federal Bridge Replacement Grant	3,736,613	--	--	--	--	--	3,736,613
Gas Tax	440,044	650,000	625,000	625,000	625,000	625,000	3,590,044
General Fund	400,000	294,943	32,242	--	--	--	727,185
Halsey House Donations	25,000	--	--	--	--	--	25,000
In-lieu Park Fund	712,000	425,000	125,000	25,000	25,000	25,000	1,337,000
One Bay Area Grant	259,709	--	--	--	--	--	259,709
Santa Clara Valley Water District Grant	90,000	--	--	--	--	--	90,000
Sewer Fund	2,872,688	2,136,275	2,477,000	2,114,000	2,554,000	2,576,000	14,729,963
Technology Reserve	--	750,000	500,000	--	--	--	1,250,000
Traffic Impact Fees	873,548	440,000	75,000	286,000	75,000	75,000	1,824,548
Total	\$13,881,057	\$6,418,934	\$5,998,654	\$6,378,110	\$4,539,000	\$4,561,000	\$41,776,755

RESOLUTION NO. 2015-17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
ADOPTING THE FY 2015/17 OPERATING BUDGET**

WHEREAS, it has been determined that the adoption of an Operating Budget is an effective and prudent management tool.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The City of Los Altos FY 2015/17 biennial Operating Budget has been presented and reviewed by City Council with regard to the approval of estimated revenues, appropriations, capital projects, and transfers for all City funds in accordance with adopted Financial and Investment Policies; and
2. City programs, services, and activities will be provided and maintained within the confines of this Financial Plan/Biennial Operating Budget in a manner consistent with adopted Financial Policies; and
3. Funds are deemed appropriated for those purposes and in amounts contained in said Financial Plan/Biennial Operating Budget and the City Manager is authorized to approve appropriations and transfers of these funds to the extent allowed by law and Financial Policies in implementing the work programs incorporated within the adopted budget; and
4. This budget includes the maintenance of an Operating Reserve of 20%
5. Encumbrances (obligated contract commitments), active capital improvement projects, and active grant awards that have not been completed or received at the end of each fiscal year shall be carried forward and re-appropriated into the next fiscal year.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 23rd day of June, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Jon Maginot, CMC, CITY CLERK

RESOLUTION NO. 2015-18

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
ADOPTING THE JULY 5, 2015-JULY 2, 2016 FULL-TIME EMPLOYEE
SALARY SCHEDULE**

WHEREAS, the City annually reviews and may revise employee compensation and the salary schedule ranges; and

WHEREAS, the City Council authorized salary adjustments for FY 2015/16 as part of the proposed 2015/17 Operating Budget; and

WHEREAS, employees classified as represented employees receive updated compensation and salary schedule range increases in accordance with their respective collectively bargained agreement for the new fiscal year; and

WHEREAS, employees classified as non-represented employees require Council action to update their annual compensation and salary schedule ranges; and

WHEREAS, salary increases of 3% for non-represented City employees are included in the FY 2015/16 operating budget; and

WHEREAS, the City of Los Altos elects to reduce the portion of the Employee Paid Member Contribution for Tier One non-represented employees from 2% to 0% and report the same percentage as earnable compensation; and

WHEREAS, increases in salary ranges are to take effect the first full pay period in July 2015.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby adjusts the salary ranges on the July 5, 2015 – July 2, 2016 Salary Schedule as listed on Exhibit A.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 23rd day of June, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Jon Maginot, CMC, CITY CLERK



City of Los Altos
2015/16 Salary Schedule

Exhibit A

Resolution 2015-18
 Effective July 5, 2015 - July 2, 2016

Monthly Salary Range
Minimum Maximum

Legislative & Executive

Assistant City Manager	\$8,060	\$15,225
Economic Development Manager	\$9,292	\$11,294
Assistant to the City Manager	\$8,792	\$10,686
City Clerk	\$8,217	\$9,988
Public Information Coordinator	\$6,680	\$8,120
Economic Development Coordinator	\$6,680	\$8,120
Executive Assistant	\$5,117	\$6,221

Administrative Services

Administrative Services Director	\$8,060	\$15,225
Financial Services Manager	\$9,045	\$10,994
Management Analyst II	\$7,150	\$8,691
Management Analyst I	\$6,500	\$7,901
Accounting Technician II	\$5,422	\$6,590
Accounting Technician I	\$4,708	\$5,723
Accounting Office Assistant I	\$4,141	\$5,034
Information Technology Manager	\$10,146	\$12,333
Information Technology Analyst	\$7,587	\$9,222
Information Technology Technician	\$5,761	\$7,003
Human Resources Manager	\$10,146	\$12,333
Human Resources Technician	\$5,315	\$6,460

Police Services

Police Chief	\$8,060	\$15,225
Police Captain	\$10,800	\$13,126
Police Services Manager	\$9,718	\$11,812
Police Sergeant	\$8,465	\$10,290
Police Agent	\$7,531	\$9,154
Police Officer	\$7,174	\$8,719
Lead Communications Officer	\$7,163	\$8,706
Police Officer Trainee	\$6,832	\$8,303
Communications Officer	\$6,509	\$7,911
Community Service Officer	\$5,224	\$6,348
Executive Assistant	\$5,117	\$6,221
Lead Records Specialist	\$4,776	\$5,805
Records Specialist	\$4,337	\$5,269

Community Development

Community Development Director	\$8,060	\$15,225
Building Official	\$9,422	\$11,452
Planning Services Manager	\$9,422	\$11,452
Senior Planner	\$8,721	\$10,600
Senior Building Inspector	\$7,259	\$8,823
Building Inspector	\$6,567	\$7,984
Assistant Planner	\$6,661	\$8,094
Permit Technician	\$5,276	\$6,413
Executive Assistant	\$5,117	\$6,221



City of Los Altos
2015/16 Salary Schedule

Exhibit A

Resolution 2015-18
Effective July 5, 2015 - July 2, 2016

Monthly Salary Range
Minimum **Maximum**

Public Works - Engineering

Public Works Director	\$8,060	\$15,225
Engineering Services Manager	\$10,086	\$12,259
Transportation Services Manager	\$9,422	\$11,452
Special Projects Manager	\$8,474	\$10,300
Associate Civil Engineer	\$7,792	\$9,472
Assistant Civil Engineer	\$6,888	\$8,372
Engineering Technician	\$5,963	\$7,248
Executive Assistant	\$5,117	\$6,221

Public Works - Maintenance

Maintenance Services Manager	\$9,280	\$11,280
Maintenance Supervisor	\$6,681	\$8,121
Equipment Mechanic	\$5,163	\$6,277
Maintenance Leadworker	\$5,163	\$6,277
Maintenance Technician	\$5,163	\$6,277
Executive Assistant	\$5,117	\$6,221
Maintenance Worker II	\$4,684	\$5,694
Maintenance Worker I	\$4,143	\$5,035

Recreation & Community Services

Recreation & Community Services Director	\$8,060	\$15,225
Senior Recreation Supervisor	\$6,813	\$8,281
Recreation Supervisor	\$6,481	\$7,879
Recreation Coordinator	\$4,921	\$5,982
Facilities Coordinator	\$4,921	\$5,982
Office Assistant II	\$4,125	\$5,012
Office Assistant I	\$3,704	\$4,502

RESOLUTION NO. 2015-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
REAFFIRMING THE FY 2015/16 UTILITY USERS TAX RATE**

WHEREAS, the rate of tax for each of the Utility Users Taxes imposed in Section 3.40.070, 3.40.090, and 3.40.110, of the Los Altos Municipal Code does hereby remain fixed and levied at 3.5 percent until further action of the City Council; and

WHEREAS, the Los Altos Municipal Code requires that each year, following adoption of the City's budget, the City Council will determine the rate to be charged for the Utility Users Tax and shall set that rate in an amount not to exceed the rate authorized by the ordinance; and

WHEREAS, the City Council adopted the budget on June 23, 2015.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby authorizes:

1. The rate of tax for each of the utility users taxes imposed in Sections 3.40.070, 3.40.090, and 3.40.110, of the Los Altos Municipal Code does hereby remain fixed and levied at 3.5 percent until further action of the City Council; and
2. Maintain this rate to fund general governmental operational expenses as necessary.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 23rd day of June, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Jon Maginot, CMC, CITY CLERK

RESOLUTION NO. 2015-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
REAFFIRMING THE FY 2015/16 TRANSIENT OCCUPANCY TAX RATE**

WHEREAS, on Tuesday, November 6, 2001 the voters approved an increase in the Transient Occupancy Tax from 8% to a maximum of 11%;

WHEREAS, the Los Altos Municipal Code requires that each year, following adoption of the City's budget, the City Council will determine the rate to be charged for the Transient Occupancy Tax, and shall set that rate in an amount not to exceed the rate authorized by the ordinance; and

WHEREAS, the City Council adopted the budget on June 23, 2015.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby authorizes the following:

1. Adopt the Transient Occupancy Tax of 11% pursuant to Section 3.36.020; and
2. Maintain this rate to fund general governmental operational expenses as necessary.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 23rd day of June, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Jon Maginot, CMC, CITY CLERK

RESOLUTION NO. 2015-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
ESTABLISHING THE FY 2015/16 APPROPRIATIONS LIMIT**

WHEREAS, California Constitutional Article 13B limits the total annual appropriations of cities; and

WHEREAS, it is the desire of this Council to establish its appropriations limit pursuant to Article 13B.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby determines that said City's appropriations limit (as presented in calculation format in **Exhibit A**), pursuant to Article 13B of the California Constitution using the annual percent change in population for Santa Clara County and the percent change in California for per capita personal income, is as follows:

FY 2015/16	\$30,156,685
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I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 23rd day of June, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Jon Maginot, CMC, CITY CLERK

Exhibit A

GANN LIMIT CALCULATION - FY2015-16

DESCRIPTION	AMOUNT	TAXES	"NON-TAXES"
GENERAL FUND			
TAXES			
Property Tax	17,718,514	17,718,514	0
Sales Tax	2,993,834	2,993,834	0
Off Hwy Veh Fees	0	0	0
Utility Users Tax	2,716,034	2,716,034	0
Business License Tax	475,000	475,000	0
Documentary Trans.	550,000	550,000	0
Building Dev. Tax	250,000	250,000	0
Transient Occ. Tax	2,345,600	2,345,600	0
LICENSES/PERMITS			
Engineering Fees	190,000		190,000
Building Permits	1,050,000		1,050,000
Electrical Permits	265,000		265,000
Plumb/Mech Permits	315,000		315,000
Plan Checking	527,500		527,500
Other Comm Dev Fees	554,150		554,150
CHARGE FOR SERVICE			
Police Fees	239,892		239,892
Expressway Landscape.	25,000		25,000
Street Sweeping	5,500		5,500
Signal Agreements	2,560		2,560
Special Event Appl	25,000		25,000
Weed Abatement	0		0
Fire Dept Fees	0		0
Sale of Publications	0		0
RECREATION FEES			
Recreation Fees	1,960,300		1,960,300
FRANCHISE FEES			
Franchise Fees	1,933,000		1,933,000
USE OF MONEY/PROPERTY			
Rental Income	24,000		24,000
Auction	0		0
FINES/FORFEITURES			
Traffic Fines	50,000		50,000
Parking Citations	100,000		100,000
Admin Citations	6,000		6,000
ENTERPRISE/CAPITAL ADMIN			
Sewer Admin.	824,700		824,700
Solid Waste Admin.	93,800		93,800
MISCELLANEOUS			
Misc./Other	55,000		55,000
CDBG Admin Reimb	0		0
Mandated Cost Reimbursement	5,000		5,000
Arrest Tow Fees	0		0
SUBTOTAL	35,300,384	27,048,982	8,251,403
Interest	150,000	114,938	35,062
GENERAL FUND TOTAL	35,450,384	27,163,920	8,286,465

Exhibit A

GANN LIMIT CALCULATION - FY2015-16

DESCRIPTION	AMOUNT	TAXES	"NON-TAXES"
CAPITAL PROJECTS			
SLES Police Grants	100,000		100,000
Other Capital Grants	0		0
Vehicle Impound Fees	26,900		26,900
In Lieu Park Land	500,000		500,000
Transportation Development Act	0		0
Downtown Parking Fund	55,000		55,000
Traffic Impact Fee	300,000		300,000
Safe Routes to School	0		0
Community Contributions	0		0
Prop 1B Grants	0		0
CDBG	77,952		77,952
GAS TAX FUNDS			
Gas Tax	640,130		640,130
SUBTOTAL	1,699,982	0	1,699,982

GRAND TOTAL	37,150,366	27,163,920	9,986,447
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Total City Governmental Revenue	37,150,366
Less: Non Proceeds of taxes	<u>(9,986,447)</u>
Proceeds of Taxes	27,163,919
Exclusions: Debt Service before Prop 4	0
Add: Excess User Fees	<u>0</u>
Appropriations Subject to Limitation	27,163,919
2015-16 Appropriations Limit	30,156,685
Dollars under limit	2,992,766
Percent under limit	9.92%

Appropriations Limit Calculation

2014-15 Appropriations Limit	28,722,522
Change in Calif. per capita income	1.0382
Change in population in County	1.0113
Change Factor	1.0499
	30,156,685

RESOLUTION NO. 2015-22

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
ADOPTING THE FY 2015-20 FIVE-YEAR CAPITAL IMPROVEMENT
PROGRAM**

WHEREAS, the Council has reviewed the 2015-20 Capital Improvement Program at a public study session held on May 28, 2015; and

WHEREAS, modifications and/or adjustments identified in the aforementioned public meeting are incorporated within the five-year CIP before the Council.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Los Altos hereby:

1. Adopt the FY 2015-2020 Five-Year Capital Improvement Program submitted as presented per Exhibit A for those respective fiscal years; and appropriate funds, for all respective funds, for those CIP projects identified within the 2015/16 fiscal year; and
2. Authorize the City Manager to proceed with those FY 2015/16 projects identified for implementation or the commencement of planning for them.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 23rd day of June, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Jon Maginot, CMC, CITY CLERK

Projects by Category & Year

Project #	Project Name	Funding Sources	Prior Appropriations	2015/16 Budget	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	Total
<i>Civic Facilities</i>									
<i>Parks and Trails</i>									
CF-01009	Annual Pathway Rehabilitation	In-lieu Park Fund		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
CF-01005	Covington Class I Pathway	CIP	\$ 276,000						\$ 276,000
CF-01001	Redwood Grove Bank Stabilization	In-lieu Park Fund	\$ 637,000						\$ 637,000
		Santa Clara Valley Water District Grant	\$ 90,000						\$ 90,000
<i>Buildings</i>									
CF-01010	Annual ADA Improvements (Facilities)	CIP		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
CF-01011	City Hall Emergency Backup Power Generator	CIP			\$ 55,000				\$ 55,000
CF-01007	City Hall HVAC System	Equipment Replacement Fund	\$ 129,891	\$ 500,000					\$ 629,891
CF-01014	City Hall Roof Replacement	CIP			\$ 175,000				\$ 175,000
CF-01003	Civic Facilities Capital Recovery Project	CIP	\$ 275,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 675,000
CF-01002	Community Center Redevelopment	CIP	\$ 273,500						\$ 273,500
		General Fund	\$ 400,000						\$ 400,000
CF-01008	Grant Park & Community Center Improvement Project	In-lieu Park Fund	\$ 75,000	\$ 400,000					\$ 475,000
CF-01004	Halsey House Renovation/Replacement Study	Donations	\$ 25,000						\$ 25,000
CF-01012	Irrigation System Replacement	CIP		\$ 50,000					\$ 50,000
CF-01013	MSC Fuel Dispensing Station Overhead Canopy	CIP			\$ 25,000				\$ 25,000
<i>Community Development</i>									
<i>Infrastructure</i>									
CD-01007	First Street Utility Undergrounding Phase II	CIP	\$ 240,000						\$ 240,000
<i>General</i>									
CD-01002	Commercial Wayfinding Sign Program	CIP	\$ 165,000						\$ 165,000
CD-01003	Public Arts Projects	CIP		\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 45,000
		Estate Donation Fund		\$ 5,000					\$ 5,000
CD-01013	Downtown Plan	CIP		\$ 125,057					\$ 125,057
		General Fund		\$ 174,943					\$ 174,943
CD-01014	Downtown Parking	Downtown Parking Fund		\$ 100,000					\$ 100,000

CD-01009	Walter Singer Bust Relocation	CIP			\$ 10,000				\$ 10,000
CD-01010	Foothill Expressway Median Trees	CIP			\$ 49,500				\$ 49,500
Technology									
CD-01008	IT Initiatives	CIP	\$ 202,000						\$ 202,000
		Technology Fund		\$ 750,000	\$ 500,000				\$ 1,250,000
CD-01005	Silicon Valley Regional Interoperability Authority Project	CIP	\$ 249,943						\$ 249,943
CD-01006	Police Records Management & Dispatch System	CIP	\$ 1,064,000						\$ 1,064,000
Storm Drain System									
CD-01011	Storm Drain Master Plan	CIP	\$ 306,000	\$ 60,000					\$ 366,000
CD-01012	Annual Storm Drain Improvements	CIP		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Transportation									
Streets and Roads									
TS-01001	Street Resurfacing	CIP	\$ 1,379,967	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 4,179,967
		Gas Tax		\$ 325,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,525,000
TS-01002	First Street Resurfacing	CIP	\$ 300,000						\$ 300,000
TS-01003	Street Striping	Gas Tax	\$ 179,923	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 554,923
TS-01004	Street Slurry Seal	Gas Tax	\$ 125,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,375,000
TS-01008	Annual ADA Improvements (Streets and Roadways)	CIP	\$ 132,486			\$ 75,000	\$ 75,000	\$ 75,000	\$ 357,486
TS-01009	City Alley Resurfacing	Gas Tax	\$ 195,000						\$ 195,000
TS-01027	Fremont Ave Pedestrian Bridge Feasibility Study	CIP		\$ 25,000					\$ 25,000
TS-01015	Plaza 3 Driveway and Drive Aisle Repaving	CIP	\$ 260,000						\$ 260,000
TS-01028	Parking Plaza Driveway Approach Improvements	CDBG		\$ 77,952	\$ 75,000				\$ 152,952
TS-01019	Portland Avenue Bridge Rehabilitation	Federal Bridge Replacement Grant	\$ 1,433,825						\$ 1,433,825
TS-01017	Rubberized Cape Seal	One Bay Area Grant	\$ 275,000						\$ 275,000
		Gas Tax	\$ 37,000						\$ 37,000
TS-01020	Fremont Ave Bridge Replacement	Federal Bridge Replacement Grant	\$ 1,483,286						\$ 1,483,286
		CIP	\$ 677,722						\$ 677,722
		Traffic Impact Fees	\$ 95,613						\$ 95,613
Pedestrian and Bicycle Safety									
TS-01005	Concrete Repair	CIP	\$ 479,515	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,379,515
TS-01006	Traffic Sign Replacement	CIP	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000			\$ 100,000
TS-01007	Neighborhood Traffic Management Plan	CIP	\$ 75,000						\$ 75,000
		Traffic Impact Fees			\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 300,000

Projects by Category & Year

EXHIBIT A

Project #	Project Name	Funding Sources	Prior Appropriations	2015/16 Budget	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	Total
TS-01012	Grant Road Bicycle Lane	CIP	\$ 65,000						\$ 65,000
TS-01013	Transportation Enhancements	CIP	\$ 25,000			\$ 25,000			\$ 50,000
TS-01029	School Route Improvements	Active Transportation Grant Funding			\$ 240,000	\$ 534,488			\$ 774,488
		CIP			\$ 60,000	\$ 133,622			\$ 193,622
TS-01030	El Monte/Springer Intersection Improvements	Traffic Impact Fees		\$ 100,000		\$ 211,000			\$ 311,000
TS-01031	Illuminated Crosswalk Replacement	Traffic Impact Fees		\$ 320,000					\$ 320,000
TS-01033	Miramonte Ave Path	CIP	\$ 331,200						\$ 331,200
		Active Transportation Grant Funding				\$ 1,350,000			\$ 1,350,000
TS-01021	Miramonte Ave/Covington Road Pedestrian Improvements	CIP	\$ 250,000						\$ 250,000
TS-01032	Speed Feedback Sign at Fremont Ave	Traffic Impact Fees		\$ 20,000					\$ 20,000
TS-01018	Foothill Expressway Improvement between El Monte Ave & San Antonio Rd	Traffic Impact Fees	\$ 440,000						\$ 440,000
		CIP		\$ 20,000					\$ 20,000
TS-01022	Collector Street Traffic Calming	Traffic Impact Fees	\$ 222,900						\$ 222,900
TS-01025	Pedestrian Master Plan	CIP	\$ 130,680						\$ 130,680
TS-01026	Speed Zone Survey	CIP	\$ 66,000						\$ 66,000
TS-01024	Intersection Bicycle Loop	CIP	\$ 127,149						\$ 127,149
TS-01014	Traffic Signal Improvements	Traffic Impact Fees	\$ 170,000						\$ 170,000
TS-01016	Advanced Traffic Management Study	Traffic Impact Fees	\$ 55,000						\$ 55,000
Wastewater									
Sewer									
WW-01001	Sewer System Repair Program	Sewer	\$ 1,016,582	\$ 440,000	\$ 530,000	\$ 600,000	\$ 610,000	\$ 620,000	\$ 3,816,582

WW-01002	Structural Reach Replacement	Sewer	\$ 1,097,704	\$ 650,000	\$ 700,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 4,847,704
WW-01003	Root Foaming	Sewer	\$ 596,551	\$ 260,000	\$ 267,000	\$ 274,000	\$ 281,000	\$ 288,000	\$ 1,966,551
WW-01004	South Sewer Replacement	Sewer	\$ 682,159		\$ 530,000				\$ 1,212,159
WW-01005	CIPP Corrosion Replacement	Sewer	\$ 318,533	\$ 300,000	\$ 310,000	\$ 320,000	\$ 333,000	\$ 340,000	\$ 1,921,533
WW-01006	Fats, Oils, Grease Program (FOG)	Sewer	\$ 107,681	\$ 56,275	\$ 58,000	\$ 60,000	\$ 62,000	\$ 64,000	\$ 407,956
WW-01008	GIS Updates	Sewer	\$ 107,681	\$ 50,000	\$ 58,000	\$ 60,000	\$ 62,000	\$ 64,000	\$ 401,681
WW-01009	Sewer System Management Plan Update	Sewer	\$ 42,279		\$ 24,000		\$ 26,000		\$ 92,279
WW-01011	Sanitary Sewer Video Inspection	Sewer					\$ 380,000	\$ 400,000	\$ 780,000
Equipment Replacement									
	Dispatch Radio Console	Equipment Replacement Fund		250,000					\$ 250,000
	Code Enforcement Vehicle and equipment installation	Equipment Replacement Fund		34,500					\$ 34,500
	Traffic Radar Trailer with Message Board	Equipment Replacement Fund		21,000					\$ 21,000
	911/Radio Voice Recorder	Equipment Replacement Fund		65,000					\$ 65,000
	Unmarked Vehicle Replacement	Equipment Replacement Fund		64,000					\$ 64,000
	Table and Chair Replacement	Equipment Replacement Fund		4,000	4,000				\$ 8,000
	RD 12 one-ton roller	Equipment Replacement Fund		16,207					\$ 16,207
	Bucket truck for Tree crew	General Fund		120,000					\$ 120,000
	Combination sewer jetter/vacuum truck	Sewer Fund		380,000					\$ 380,000
	Marked Patrol Vehicles (3)	Equipment Replacement Fund			142,000				\$ 142,000
	Investigation vehicles (2) and emergency equipment installation	Equipment Replacement Fund			64,000				\$ 64,000
	Building Security and interview room equipment	Equipment Replacement Fund			75,000				\$ 75,000
	Utility Truck to replace surplus vehicle	General Fund			32,242				\$ 32,242
	Lawn mower for parks and fields	Equipment Replacement Fund			79,912				\$ 79,912
TOTAL			\$ 17,414,770	\$ 6,418,934	\$ 5,998,654	\$ 6,378,110	\$ 4,539,000	\$ 4,561,000	\$ 45,310,468



Unscheduled & Unfunded Projects

	CIP	Traffic Impact Fee	Park-In- Lieu	Safe Routes to School	Total
Civic Facilities					
Buildings					
Downtown Parking Lot Slurry Seal	304,000	--	--	--	304,000
MSC Living Wall & Storage Sheds	190,000	--	--	--	190,000
Parks/Trails					
Community Plaza Renovation	3,350,000	--	--	--	3,350,000
McKenzie Park Renovation	--	--	430,000	--	430,000
Marymeade Park Renovation	--	--	300,000	--	300,000
Redwood Grove Bridge Replacement	252,000	--	--	--	252,000
Dog Park	--	--	227,000	--	227,000
Grant Park Renovation	--	--	194,000	--	194,000
Montclair Park Renovation	157,000	--	--	--	157,000
Montclair Tennis Court Lights	98,400	--	--	--	98,400
Heritage Oaks Park Renovation	64,000	--	--	--	64,000
Recreation Plan	60,000	--	--	--	60,000
Community Development					
General					
Commercial Wayfinding Sign Program II	225,000	--	--	--	225,000
Shasta Street Storm Water Improvements	150,000	--	--	--	150,000
Transportation					
Streets/Roadways					
San Antonio Road/W. Edith Intersection	1,500,000	--	--	--	1,500,000
Loyola Corners Streetscape	1,265,525	--	--	--	1,265,525
Carmel Terrace Class I Pathway	365,000	--	--	--	365,000
Foothill Expressway Landscaping	590,000	--	--	--	590,000
Pedestrian/Bicycle Safety					
Fremont Avenue Traffic Calming	--	2,650,000	--	--	2,650,000
Grant Road Traffic Calming	--	2,035,000	--	--	2,035,000
El Monte Avenue Traffic Calming	1,000,000	--	--	--	1,000,000
Springer Road Traffic Calming	100,000	--	--	450,000	550,000
Loyola Corners Traffic Study	75,000	--	--	--	75,000
St. Joseph Avenue Traffic Calming	35,000	--	--	311,000	346,000
Springer Road Sidewalk	164,000	--	--	--	164,000
Traffic Signal Battery Backup	132,000	--	---	--	132,000
El Monte Avenue/Cuesta Drive Signal	100,000	--	--	--	100,000
Total	\$ 10,176,925	\$ 4,685,000	\$ 1,151,000	\$ 761,000	\$ 16,773,925