



Bicycle and Pedestrian Advisory Commission

BICYCLE/PEDESTRIAN ADVISORY COMMISSION
2013/14 Accomplishments
(as of February 26, 2014)

Goal	Projects	Assignments	Target Date	Status
School Commutes	Criteria for suggested routes to school	<ul style="list-style-type: none"> • Review criteria developed by staff and provide comments • Suggest other pertinent criteria for suggested routes for consideration 	May-August 2013	Attempted to coordinate with LASD. Subcommittee formed conclusion need LASD to partner to move forward
	Process for maintaining and updating maps	<ul style="list-style-type: none"> • Assist and comment on procedure and process for maintaining and updating school commutes map 	May-September 2013	Attempted to coordinate with LASD. Subcommittee formed conclusion need LASD to partner to move forward.
	Suggested routes to school	<ul style="list-style-type: none"> • Provide comments and feedback on school routes that are under evaluation. • Suggest school routes that may be more desirable to both pedestrian and bicycle users, as appropriate • Assist staff in developing routes based on local and user knowledge 	June 2013-February 2014	Forwarded existing Suggested Routes to Schools Map to LASD
	CIP on existing or potential routes that increase safety	<ul style="list-style-type: none"> • Identify projects or issues from Inventory database that are on school routes 	April-June 2013	2 CIPs (Transportation Enhancements and Neighborhood Traffic Management) are included in the budget

				that will allow staff to address improvements on school Routes
	School Commutes Study Session	<ul style="list-style-type: none"> Conduct Study Session on School Commutes 	August/September 2013	School District leadership and participation is essential for this workshop to be successful, based on discussions with the school district and their capacity to maintain their role as “facilitator” the BPAC decided to place this project on hold.
Pedestrian Master Plan	Project Inventory	<ul style="list-style-type: none"> Identify pertinent projects from Inventory database Provide project inventory database to consultant for review 	August/September 2013	Provided Consultant with Project Inventory Database in July 2013. All projects provided are pedestrian related
	Pedestrian Master Plan development	<ul style="list-style-type: none"> Provide staff and consultant community knowledge of pedestrian issues Hold two study sessions, per the RFP during BPAC meetings Provide staff and consultant assistance in hosting Pedestrian Master Plan community meeting 	August/September 2013 November 2013	Staff provided draft outline of the Pedestrian Master Plan for comment at the July 2013 meeting. BPAC provided assistance at two farmers’ market outreach events (over 200+ comments received) and provided

				comments on the Existing Conditions and Needs Assessment drafts of the Pedestrian Master Plan.
Quarterly Project Inventory Review	Process for updating and quarterly review	<ul style="list-style-type: none"> Agendize review of project inventory database quarterly 	June 26, 2013, September 25, 2013, December/January 2013/14	Have conducted 4 quarterly reviews for the 2013/14 Commission year
	Spreadsheet to improve quality of data	<ul style="list-style-type: none"> Identify project information that are key to record (cost, bike/ped volume, safety, etc) Remove non-essential project information Insert "Status" column to traffic project process 	June 26, 2013, September 25, 2013, December/January 2013/14	Formed subcommittee to review and update 200+ entries prior to presenting update to BPAC. Subcommittee has met twice.
	Bicycle/pedestrian project data from sources that include Council, PTC, and the public	<ul style="list-style-type: none"> Add additional projects or issues as they arise 	June 26, 2013, September 25, 2013, December 2013	No additional projects have been added.

Community Outreach	Bike to Work Day	<ul style="list-style-type: none"> Set up energizer station Provide cyclists food and information Conduct cyclist count 	May 8, 2013	Participated on Bike to Work Day on 5/8/13. Recorded 578 cyclists between 6am and 10am.
	City Events	<ul style="list-style-type: none"> On an as-needed basis BPAC may participate at City events (non-quorum) 	Ongoing, as needed	No Requests
	Community and public meetings	<ul style="list-style-type: none"> On an as-needed basis BPAC may attend community meetings 	as needed	No Requests

		or public meetings (non-quorum)		
CIP/PTC Review	Project review for bicycle/pedestrian impacts	<ul style="list-style-type: none"> On an as-needed basis BPAC will review design projects and provide comments related to bicycle/pedestrian issues Track the number of CIP projects reviewed per year 	Ongoing	<ul style="list-style-type: none"> Miramonte/Covington Intersection Improvements, April 2013 Annual Striping Project Portola Avenue Sidewalk Project Wayfinding Signage Program Parking Management Plan Artistic Bike Rack Alternative Standard Bike Rack Draft ADA Transition Plan
	Commercial projects review	<ul style="list-style-type: none"> On an as-needed basis BPAC will review commercial projects and provide comments related to bicycle/pedestrian issues Track the number of Commercial projects reviewed per year 	Ongoing	<ul style="list-style-type: none"> 355 First St. 86 Third St 317 First St 1555 Oak Avenue 4940 El Camino Real
Ongoing Activities	VTA BPAC	<ul style="list-style-type: none"> Attend Monthly VTA BPAC meetings (assigned representation) 	Ongoing	Ongoing
	Planning and Transportation Commission coordination	<ul style="list-style-type: none"> Conduct special meetings with PTC as needed 	Ongoing	No Requests—BPAC rep attends PTC meetings and is available to speak upon request
	Neighboring City BPAC coordination/ bi-annual meetings	<ul style="list-style-type: none"> When invited, BPAC representatives may attend neighboring City’s BPAC meetings 	Ongoing	No Requests
	Other projects as	<ul style="list-style-type: none"> On an as-needed basis BPAC will 	Ongoing	<ul style="list-style-type: none"> No Requests for staff

	requested by Staff/Council	provide staff assistance on bicycle/pedestrian related projects <ul style="list-style-type: none">• Assign BPAC member to attend PTC/Council Meetings		assistance <ul style="list-style-type: none">• On-going
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