

Goal	Project	Assignment	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15
Pedestrian Master Plan	Pedestrian Master Plan Development	Provide staff and consultant community knowledge of pedestrian issues	D	D					
		Hold study sessions, per the project plan during BPAC meetings			D	D			
		Provide comments on working drafts of the plan as requested	D	D					
		Provide staff and consultant assistance in hosting Pedestrian Master Plan community meeting							
	Suggested Routes to Schools Map	Suggest criteria for maintaining and developing/updating Suggested Routes to School Maps	A						
		Provide comments and feedback on school routes under evaluation	A		D				
		Assist staff in developing routes based on local and user knowledge							
Pedestrian Master Plan Introduction	Hold Study Session to introduce the Pedestrian Master Plan to community after acceptance from the City Council					D			
Quarterly Project Update	Process for updating and quarterly review	Agendize quarterly review of project inventory database	I			I		I	
Community Outreach	Web	Draft FAQ or fact sheet for BPAC website	S/A			I			
	Bicycle and Pedestrian Recognition	Reapply for Bike Friendly City Status							
Apply for Ped Friendly City Status				A					
CIP/Commercial Review	Project review for bicycle/pedestrian impacts	On an as-needed basis BPAC will review design projects and provide comments related to bicycle/pedestrian issues							
	Commercial Projects Review	On an as-needed basis BPAC will review commercial projects and provide comments related to bicycle/pedestrian issues		A					
Ongoing Activities	VTA BPAC	Attend monthly VTA BPAC meetings (assigned representation)	I	I	I	I	I	I	I
	Planning and Transportation Commission Coordination	Conduct special meetings with PTC as needed		I					
		Set up a joint meeting with BPAC and PTC to review process, communication between the two Commissions; and further the "T" in							
	PTC/City Council Attendance	PTC/CC Assignment Mtg 1	WB/JF	BS/SA	JF/	SA/CH			
		PTC/CC Assignment MITG 2	BC/RB	CH/WB	RB/BS	WB/			
	Other Projects as requested by Staff/Council	On an as-needed basis BPAC will provide staff assistance on bicycle/pedestrian related projects	S/A	S/A					
		Support staff in identifying sources for and developing grant applications							
		Formulate a formal request for an Intern; provide description of tasks and expected outcomes							
		Explore bringing Bike Share to Los Altos							
	County Expressway Plan	Host the County's Bike and Pedestrian consultant and provide comment to the County Expressway Plan							
Provide Policy Advisory Member with an extract of the project inventory that relates to potential projects along Foothill Expressway									
Miscellaneous Activities	Routine/Yearly Items	New Year Work Plan						D	A
		Commission Election							A
		Commission Training/Joint CC Meeting						D	D
		CIP/Budget Review						D	D
		Past Year Goals						D	A
Miscellaneous Bike/Ped Topics				D	I				

Action A
Discussion D
Information I
subcommittee/assistance S/A