MINUTES OF A REGULAR MEETING OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, AUGUST 28 AT 7:00 P.M. AT CITY HALL-COMMUNITY CHAMBERS, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

PRESENT: Jim Fenton (Acting Chair), Bill Crook, Chris Hlavka, Wes Brinsfield, Bill Sheppard Cedric Novenario (Staff Liaison)

ABSENT: Suzanne Ambiel (Chair), Karl Danz (Vice-Chair)

SELECTION OF ACTING-CHAIR

Prior to the start of meeting, the staff liaison requested the commission to select a chair to conduct the regular meeting in the absence of both the Chair and Vice-Chair. Commissioner Jim Fenton volunteered.

On a motion by Bill Sheppard, seconded by Chris Hlavka, Commissioner Jim Fenton was approved to be Chair.

PUBLIC COMMENTS

Bill Maston, of the Los Altos Property Owner's Downtown (POD) submitted a letter and spoke about the possible relocation of the US Mailboxes on First Street. See attached regarding the letter.

Charles Crane provided comments to item #3. In general, Mr. Crane suggested and endorsed that safe routes to school should be included in the Pedestrian Master Plan. He also gave a specific location where school routes and safety should be considered at Arboretum and Diadora.

ITEMS FOR CONSIDERATION/ACTION

1. Minutes
   On a motion by Wes Brinsfield, seconded by Bill Crook, the item is approved as amended. Passed 4-0. Bill Sheppard abstained.

2. Artistic Bike Rack Policy
   Staff presented the proposed Artistic Bike Rack Policy. The commission provided feedback. This item will be returned at a future commission meeting with comments incorporated.

3. Pedestrian Master Plan
   Staff and City Consultant, Alta Planning and Design provided a presentation regarding Working Paper #1 Existing Conditions Assessment. The commission and members of the public provided feedback to the presentation and the report. Comments will be incorporated in subsequent drafts.

INFORMATIONAL ITEMS

4. School Commutes
   Staff provided an update regarding the work completed by the second School Commutes sub-committee meeting. The report reinforces the approach delineated in the first meeting with some a modification of identifying one elementary school to be a "pilot program" for implementing (or enhancing an existing) school-specific commute program. Also, the committee

determined that the planned Community Meeting will take place later in 2013 or early 2014 to allow for the committee to outreach to the school district and partner about school commutes. The next sub-committee meeting is TBD.

5. Monthly Staff Reports
   Staff liaison updated Commission on related Capital Improvement Projects.

ADJOURNMENT

Acting Chair Jim Fenton adjourned the meeting at 9:41 p.m.