

MINUTES OF A REGULAR MEETING OF THE BICYCLE PEDESTRIAN ADVISORY COMMITTEE OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 18, 2012, AT 7:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA

ROLL CALL & PLEDGE

PRESENT: Wes Brinsfield, Bill Crook, Karl Danz (acting Chair), Jim Fenton, Chris Hlavka, Bill Sheppard and Kathy Small (City Staff Liaison)

ABSENT: Suzanne Ambiel (Chair)

Members of the public: Gary Hedden

PUBLIC COMMENTS

Gary Hedden conveyed information regarding the following two activities:

- Drive Less Challenge: starts Sunday, April 22nd; all BPAC members encouraged to participate; Mayor Val Carpenter will be participating, as will the mayor of Los Altos Hills
- Historic Bike Tour: will be on September 29th and include tours of historic homes

CONSENT CALENDAR

On a motion by Committee Member Wes Brinsfield, seconded by Committee Member Chris Hlavka, the following item is approved:

1. Committee Minutes
Approval of minutes – regular meeting of March 21, 2012 – Passed 6-0

DISCUSSION ITEMS

2. Bike to Work Day
 - BPAC members finalized plans to support this year's BTWD, which will be on Thursday, May 10th, by staffing the Energizer Station located at the Lincoln Park frontage on Main St. from 6:30am until approximately 8:30am.
3. An Integrated Rubric for Ranking Potential Projects
 - Bill Sheppard and Wes Brinsfield provided an update regarding the progress that has been made on the Project Database
 - Bill Crook presented some of the detailed descriptions he had prepared, and indicated he would continue adding details regarding the remaining school-related projects on his list
4. West Portola Arterial Safety Issues
 - Jim Fenton noted that spirited discussions were occurring on several Facebook pages associated with Bullis Charter School and Los Altos School District, and that he had posted a note indicating this issue was on the BPAC agenda this month. Fenton indicated he would post a follow-up, noting that no members of the public had come to discuss this, and that anyone wishing to contact the City could contact Staff Liaison Kathy Small.

5. Options of Updating the BPAC website

- BPAC members discussed the idea of creating a “suggestion box” for members of the public. Kathy Small will set up a new email alias called “bpac@losaltosca.gov” that will redirect to a particular BPAC member, on a rotational basis. The first in the rotation will be Jim Fenton. The BPAC member assigned for a given month will “catch” any emails and report on them at the end of each regular BPAC meeting, with any discussion items placed on the agenda for the following month’s meeting.

6. Sharrow Placement

- BPAC members discussed issues related to sharrow placement, given concerns that have been raised by members of the public regarding sharrow placement on First Street
- Recommend to city staff that for ten-foot-wide traffic lanes without parking that sharrows be centered five feet from the curb. Motion by Committee Member Bill Crook, seconded by Committee Member Jim Fenton and passed 6-0.

7. Traffic Commission (TC) update

- Committee Member Bill Crook provided updates from the March 28 TC meeting
- Crook indicated that no future meetings are scheduled at this time

8. Valley Transportation Authority, Bicycle and Pedestrian Advisory Committee update

- Committee Member Wes Brinsfield provided an update from the recent public workshop that was held to solicit comments on updates to the Bicycle Technical Guidelines

9. Capital Improvement Projects (CIP) update

- Staff Liaison Kathy Small provided an update regarding CIPs in progress, and noted that two public meetings will be held in May 9th regarding the proposed roundabout at Fremont & Fallenleaf, and May 10th regarding the proposed traffic signal at Miramonte & Convington

COMMITTEE REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

Karl Danz called for the next meeting to be held Wednesday, May 16, 2012 at 7:00 p.m.

Next Agenda:

1. Consent Calendar
2. Bike to Work Day follow up
3. An Integrated Rubric for Ranking Potential Projects
4. Continue items 7, 8 and 9.

ADJOURNMENT

Acting Chair Danz adjourned the meeting at 9:07 p.m.