

**MINUTES OF A REGULAR MEETING OF THE BICYCLE PEDESTRIAN ADVISORY COMMITTEE OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, MAY 16, 2012, AT 7:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA**

**ROLL CALL & PLEDGE**

PRESENT: Suzanne Ambiel (Chair), Wes Brinsfield, Karl Danz (Vice Chair), Jim Fenton, Chris Hlavka, Bill Sheppard and Kathy Small (City Staff Liaison)

ABSENT: Bill Crook

Members of the public: Kimberly Beck

**PUBLIC COMMENTS**

Kimberly Beck, a resident of Los Altos and mother of three, expressed concerns regarding bicycle safety and stated that she would like to see Los Altos be more bike friendly.

**CONSENT CALENDAR**

On a motion by Committee Member Wes Brinsfield, seconded by Vice Chair Karl Danz, the following item is approved:

1. Committee Minutes  
Approval of minutes, contingent upon one minor modification – regular meeting of April 18, 2012 – Passed 5-0 (Ambiel abstained as she was not present at April meeting)

**DISCUSSION ITEMS**

2. Bike to Work Day Update
  - BPAC members discussed the results of this year's BTWD, which was on Thursday, May 10<sup>th</sup>, and noted the following cyclist totals as observed by BPAC members who staffed the Energizer Station located at the Lincoln Park frontage on Main St. from 6:30am until 9:00am:
    - Northbound: 296
    - Southbound: 135
    - Stopped at Energizer Station: 99
3. An Integrated Rubric for Ranking Potential Projects
  - Wes Brinsfield provided an update regarding the ongoing progress that has been made on the Project Database, and proposed the idea of assigning sets of potential projects to individual BPAC members
4. Traffic Commission (TC) update
  - (No TC meetings were held since last BPAC meeting, so nothing to report)
  - Chair Suzanne Ambiel noted that we will need to determine how best to work with the newly-constituted Planning and Traffic Commission
5. Valley Transportation Authority, Bicycle and Pedestrian Advisory Committee update

- Wes Brinsfield provided an update regarding the most recent VTA BPAC meeting
- VTA will conduct a Bicycle and Pedestrian Safety Workshop on July 18<sup>th</sup> from 10am to 3pm

6. Capital Improvement Projects (CIP) update

- Staff Liaison Kathy Small provided an update regarding CIPs in progress, and noted that the draft Bicycle Transportation Plan had been adopted by the City Council, contingent upon some minor modifications

### **COMMITTEE REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS**

Suzanne Ambiel provided a report regarding a meeting she had held with a group of concerned citizens regarding bicycle and pedestrian safety at Egan Junior High School. During that meeting Ambiel briefed the attendees on the results of the Berkeley ITS study.

Suzanne Ambiel called for the next meeting to be held Wednesday, June 20, 2012 at 7:00 p.m.

**Next Agenda:**

1. Consent Calendar
2. An Integrated Rubric for Ranking Potential Projects
3. Update on PTC / Commission arrangements / How to work with schools
4. Recap of meeting with the mayor and committee chairs
5. Discuss the process for initiating a CIP, now that BTP has been adopted
6. Continue item 6.

### **ADJOURNMENT**

Chair Suzanne Ambiel adjourned the meeting at 8:51 p.m.