

MINUTES OF A REGULAR MEETING OF THE BICYCLE PEDESTRIAN ADVISORY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, JUNE 20, 2012, AT 7:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA

ROLL CALL & PLEDGE

PRESENT: Suzanne Ambiel (Chair), Wes Brinsfield, Bill Crook, Karl Danz (Vice Chair), Jim Fenton, Chris Hlavka, Bill Sheppard and Kathy Small (City Staff Liaison)

ABSENT: (none)

Members of the public: Brooke Ray Smith, Jim Wing, Tony Lima, and Jeannie Bruins

PUBLIC COMMENTS

None

CONSENT CALENDAR

On a motion by Committee Member Jim Fenton, seconded by Wes Brinsfield, the following item is approved:

1. Committee Minutes
Approval of minutes – regular meeting of May 16, 2012 – Passed 6-0

DISCUSSION ITEMS

2. An Integrated Rubric for Ranking Potential Projects
 - Wes Brinsfield provided an update regarding the ongoing progress that has been made on the Project Database, and the action plan for BPAC members to add data from various sources
 - An action plan was developed for the BPAC to provide input
3. Planning and Transportation Commission (PTC) & BPAC arrangements
 - BPAC will officially become a Commission on June 23rd
 - BPAC arranged liaison coverage for future City Council meetings and PTC meetings
4. Update of the Commission Chairs & Mayor
 - (Mayor cancelled since commissions were not in place yet)
5. Initializing CIP projects from the BTP
 - Jim Gustafson will attend August BPAC meeting to provide a primer on CIPs
 - It was noted that the Traffic Manager position has been filled – start date is July 23rd – and that the BPAC would like him to attend the August BPAC meeting
6. Discuss the concept of Parklets in Downtown Los Altos
 - Brooke Ray Smith presented her ideas related to a “parklet” proposal being developed for a portion of Plaza Central parking between First St. and Second St.

- Ms. Smith noted that a survey was conducted downtown from June 7th to 10th with a goal of understanding how and why people came downtown – approximately 500 responses received

7. Capital Improvement Projects (CIP) update

- Bicycle Transportation Plan has been finalized – Staff Liaison Kathy Small to send package to Jim Fenton for posting on the BPAC website
- Staff Liaison Kathy Small provided an update regarding CIPs in progress

COMMISSION REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

Chair Suzanne Ambiel reported on the following:

- She has a reference copy of the NACTO Urban Bikeway Design Guide
- She attended the recent opening of the Permanente Creek Trail Overcrossing
- The latest portion of Stevens Creek Trail (over Hwy 85) will open on Saturday, June 23rd
- “Stride and Ride” event in downtown Los Altos is set for Saturday, June 30th

Vice-chair Karl Danz and Committee Member Chris Hlavka reported on the “Downtown Los Altos Placemaking Workshop with Fred Kent and Kathy Madden” held June 16th

Suzanne Ambiel called for the next meeting to be held Wednesday, August 15, 2012 at 7:00 p.m.

Next Agenda:

1. Consent Calendar
2. Continue items 2, 3 & 7
3. ITS Berkeley study request for St. Joseph Avenue
4. Welcome newly hired Transportation Manager
5. Jim Gustafson to discuss the process of initiating CIP projects
6. VTA Update

Future Agenda:

1. Update of the Commission Chairs & Mayor

ADJOURNMENT

Chair Suzanne Ambiel adjourned the meeting at 9:25 p.m.