



City of Los Altos

**Business License Tax Application**1 North San Antonio Road  
Los Altos, CA 94022(650) 947 - 2760  
www.losaltosca.gov**Business Name** \_\_\_\_\_**Application Date** \_\_\_\_\_**License Number (if renewal)** \_\_\_\_\_**Business Information** (bolded fields are required)**Business Address** \_\_\_\_\_**Mailing Address** \_\_\_\_\_**City** \_\_\_\_\_**State** \_\_\_\_\_**Zip** \_\_\_\_\_**City** \_\_\_\_\_**State** \_\_\_\_\_**Zip** \_\_\_\_\_**Business Phone Number** \_\_\_\_\_**Business Fax** \_\_\_\_\_**Alternate Phone Number** \_\_\_\_\_**Alternate Fax** \_\_\_\_\_**Name of Owner / Officer** \_\_\_\_\_**Title** \_\_\_\_\_**Phone:** \_\_\_\_\_**Email:** \_\_\_\_\_**Alternate Contact** \_\_\_\_\_**Title** \_\_\_\_\_**Phone:** \_\_\_\_\_**Email:** \_\_\_\_\_**Nature of Business / Business Description** \_\_\_\_\_☐ **Corporation**☐ **Sole Proprietor**☐ **LLP**☐ **LLC****Resale Number** \_\_\_\_\_**Tax ID / FEIN** \_\_\_\_\_**Tax Calculation** (choose the category that applies to your business; refer to LAMC 4.04 for an explanation of categories)

	<b>Base Tax</b>	<b>Additional Tax</b>	<b>Total Tax</b>
<input type="checkbox"/> Retail <input type="checkbox"/> Service	\$75.00	Total Number of Employees _____ <i>Add \$10 for each employee in excess of 5</i>	_____
<input type="checkbox"/> Manufacturing, Wholesaling, or Processing			
<input type="checkbox"/> Business or Professional	\$180.00	Total Number of Non-Professionals _____ <i>Add \$10 for each in excess of 5</i>	_____
<input type="checkbox"/> Real Estate		Total Number of Brokers, Agents, & Professionals _____ <i>Add \$75 for each in excess of 1</i>	
<input type="checkbox"/> Delivery by Vehicle	\$75.00	Total number of vehicles/chairs _____ <i>Add \$25 for each vehicle/ chair in excess of 1</i>	_____
<input type="checkbox"/> Beauty Salon, Nail Salon, or Barber			
<input type="checkbox"/> Apartment, Hotel, or Motel	\$75.00	Total number of Units _____ <i>Add \$5 for each unit in excess of 5</i>	_____
Per Los Altos Municipal Code 4.04.490, the maximum business license tax shall not exceed \$3,200. <b>**SB-1186:</b>			<b>\$ 1.00</b>
This maximum is set on the tax itself and does not apply to SB-1186, late fees, or zoning fees. <b>Total Tax:</b>			_____

**I certify that the information reported on this form is correct.****Signature** \_\_\_\_\_**Title** \_\_\_\_\_**Date** \_\_\_\_\_

*\*\*On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee of \$1 to each application for a local business license or similar instrument or permit, or renewal thereof. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:*

[www.dqs.ca.gov/dsa](http://www.dqs.ca.gov/dsa)[www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov)[www.cdda.ca.gov](http://www.cdda.ca.gov)**Finance Use Only**☐ Cash☐ Check \_\_\_\_\_☐ Credit Card \_\_\_\_\_

Receipt Number \_\_\_\_\_