



**CITY OF LOS ALTOS
GENERAL APPLICATION**

Type of Review Requested: *(Check all boxes that apply)*

Permit # _____

<input type="checkbox"/>	One-Story Design Review	<input type="checkbox"/>	Sign Review	<input type="checkbox"/>	Multiple-Family Review
<input type="checkbox"/>	Two-Story Design Review	<input type="checkbox"/>	Sidewalk Display Permit	<input type="checkbox"/>	Rezoning
<input type="checkbox"/>	Variance(s)	<input type="checkbox"/>	Use Permit	<input type="checkbox"/>	R1-S Overlay
<input type="checkbox"/>	Lot Line Adjustment	<input type="checkbox"/>	Tenant Improvement	<input type="checkbox"/>	General Plan/Code Amendment
<input type="checkbox"/>	Tentative Map/Division of Land	<input type="checkbox"/>	Preliminary Project Review	<input type="checkbox"/>	Appeal
<input type="checkbox"/>	Subdivision Map Review	<input type="checkbox"/>	Commercial Design Review	<input type="checkbox"/>	Other:

Project Address/Location: _____

Project Proposal/Use: _____

Current Use of Property: _____

Assessor Parcel Number(s) _____ Site Area: _____

New Sq. Ft.: _____ Remodeled Sq. Ft.: _____ Existing Sq. Ft. to Remain: _____

Total Existing Sq. Ft.: _____ Total Proposed Sq. Ft. (including basement): _____

Applicant's Name: _____

Home Telephone #: _____ Business Telephone #: _____

Mailing Address: _____

City/State/Zip Code: _____

Property Owner's Name: _____

Home Telephone #: _____ Business Telephone #: _____

Mailing Address: _____

City/State/Zip Code: _____

Architect/Designer's Name: _____ Telephone #: _____

*** If your project includes complete or partial demolition of an existing residence or commercial building, a demolition permit must be issued and finalized prior to obtaining your building permit. Please contact the Building Division for a demolition package. ***

(continued on back)

Does your project comply with any Deed Restrictions, Conditions, Covenants, and Restrictions (CC&R's), or any other recorded conditions of the subdivision in which it is located? Examples are restrictions that limit development to one-story height or may require setbacks greater than those required by City Codes. You are responsible for researching your title insurance report to find the CC&R's for your property. If you do not have a copy of the title report, you may obtain the information from a title insurance company or the County Recorder's Office. ☐ **Yes** ☐ **No** ☐ **N/A**

If No, please explain below in what way your project does not comply with the restrictions and why you propose such variations.

I certify that the above information is true and correct.

Date: _____

Property Owner/Applicant or Authorized Agent Signature: _____

(If signing as an authorized agent, please submit evidence of written authorization)

For City Staff Use Only:

Received by: _____ Date: _____

Fire Department Review Required? YES / NO If YES, Date Notified: _____

Is the submittal package complete? YES / NO

If NO, what items still need to be submitted?