

RESOLUTION NO. 04-19

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF LOS ALTOS  
AMENDING RESOLUTION 03-79 AUTHORIZING THE SERVICE AND FINANCIAL  
PLAN AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2003-2004  
AND 2004-2005

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WHEREAS, the City Council previously adopted a two-year service and financial plan for 2003-2005;

NOW, THEREFORE, BE IT HEREBY RESOLVED that:

1. The City Council adopts the proposed amendments to the Service and Financial Plan and the Capital Improvement Program for fiscal year 2004-2005 as listed in Attachment A; and
2. City programs, services, and activities will be provided and maintained within the confines of this Budget and be consistent with adopted Financial Policies.
3. Funds are deemed appropriated for those purposes and in amounts contained in said Budget and the City Manager is authorized to approve expenditures and transfers of these funds to the extent allowed by law and Financial Policies. In addition to transfers included in this Budget, any fund balance in excess of \$300,000 (Three Hundred Thousand Dollars) remaining in the general fund at the end of each fiscal year shall be transferred to the Capital Projects Fund.
4. Encumbrances and capital improvement projects that have not been completed at the end of each fiscal year shall be reappropriated in the next fiscal year.

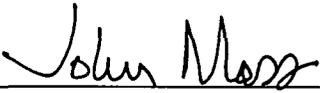
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I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 22<sup>h</sup> day of June, 2004, by the following roll call vote:

AYES: NONE

NOES: NONE

ABSENT: NONE

  
\_\_\_\_\_  
JOHN MOSS, MAYOR

Attest:

  
\_\_\_\_\_  
SUSAN KITCHENS, CITY CLERK

## GENERAL FUND

	2004-2005 <u>Original Budget</u>	Increase or <u>Reduction</u>	2004-2005 <u>Adopted</u>
<b>Revenues</b>			
Property Tax	7,012,000	168,000	7,180,000
Allocation to State of property tax		(249,000)	(249,000)
Triple Flip: Property Tax in lieu of Sales Tax		406,391	406,391
Property Tax in Lieu of of Vehicle License Tax		1,471,150	1,471,150
Sales Tax	2,738,500	(320,500)	2,418,000
Sales Tax to State for Triple Flip		(406,391)	(406,391)
2 year allocation to State of sales tax		(62,700)	(62,700)
Utility Users Tax	1,775,000	75,000	1,850,000
Motor Vehicle in Lieu	1,700,000	(1,493,600)	206,400
2 year allocation to State of property tax			(113,000)
Recreation Fees	1,443,362	110,386	1,553,748
Interest Income	550,000	(225,000)	325,000
Community Development Fees/Permits	1,710,000	-	1,710,000
Franchise Fees	1,063,167	(63,167)	1,000,000
Transient Occupancy Tax	1,100,000	(117,500)	982,500
Enterprise Admin. Fee	447,400	(1,840)	445,560
Business License Tax	325,000	5,000	330,000
Rental Income	270,000	6,700	276,700
Documentary Transfer Tax	350,000	25,000	375,000
Police Service Fees	129,250	(45,000)	84,250
Gas Tax (general)	188,100	-	188,100
All Other	729,550	22,162	751,712
			<i>Current Revenues</i>
			20,723,420
<b>General Fund Transfers</b>			
<i>Transfer to Facility Fund</i>			(405,000)
<i>Transfer to Community Improvement Reserve Fund</i>			(5,000)
<i>Transfer for Debt Service</i>			(250,000)
<i>Transfer to URRP Fund</i>			(117,300)
<i>Transfer to Storm Drain Fund</i>			(75,300)
			<u>(852,600)</u>
			<i>Total Transfers</i>
			-
			<i>Available Revenues</i>
			19,870,820
<b>Expenditures</b>			
Police		<u>Reduction</u>	
Police Services	5,472,484	20,300	5,492,784
Police Traffic Safety	264,783	-	264,783
Fire Suppression/ Communications	3,037,348	(65,000)	2,972,348
Subtotal	992,930	-	992,930
			9,722,845
Public Works			
MSC/Mgmt	527,543	-	527,543
Streets	601,382	-	601,382
Traffic Control	267,706	-	267,706
Parks & Street Landscaping	1,466,947	1,650	1,468,597
Facility Maintenance	523,081	-	523,081
Subtotal			3,388,309

## GENERAL FUND

	2004-2005 <u>Original Budget</u>	Increase or <u>Reduction</u>	2004-2005 <u>Adopted</u>
Recreation			
Recreation	1,717,497	83,785	1,801,282
Seniors	100,531	-	100,531
Subtotal			1,901,813
Community Development			
Planning & Building	1,486,360	-	1,486,360
Engineering	974,212	(139,500)	834,712
Economic Development	62,696	-	62,696
Subtotal			2,383,768
Internal/Community Services			
City Council	170,554	-	170,554
City Management	484,073	1,300	485,373
City Attorney	229,561	-	229,561
Admin/Financial Mngmt	1,093,142	-	1,093,142
Central Services	75,389	-	75,389
Cable Television	126,700	-	126,700
Volunteer Program	31,834	-	31,834
General Appropriations	118,099	-	118,099
Subtotal			2,330,652
04-05 Approved Operating Departmental Budgets	19,824,852	(97,465)	19,727,387
2% Operating Reserve (estimate)			40,000
10% Emergency Reserve Increase			75,187
Total Expenditure Budget			<u>19,842,574</u>
Current Revenues Less Current Expenditures			28,246

## Capital Improvement Program

	Prior Year
Prior Year Project Being Defunded	
Sewer Maintenance Managemenet System	(15,000)
Maintenance Management Information System	(35,000)
Hillview Connumity Center Space Study	(75,000)
Garden House Repairs (Facility Fund)	(195,000)
<i>Total Reduction</i>	(320,000)
Approved for 03-04 Project Being Defunded	2003-2004
Change funding for McKenzie Park Playground from Capital Projects to Park Fund	(80,000)
Almond Avenue Safe Routes, 03-04 delay as identified but unscheduled	(550,000)
Grant Roads Safe Routes to School, delay as identified but unscheduled	(336,000)
Hillview Resetroom Renovation	(112,000)
Service Review for Recreation	(50,000)
<i>Total Reduction</i>	(1,128,000)

<b>Capital Improvement Program</b>	<u>Funding Source</u>	2004-2005
Annual Accessibility Improvement	CDBG	64,000
Annual Concrete Repair	Facility Fund	50,000
Annual Street Resurfacing	Gas Tax	590,000
Biennial Sewer Main Video	Sewer	144,000
Biennial Street Slurry Seal	Gas Tax	241,000
	Traffic Congestions Relief	50,000
	Capital Projects	172,000
Communications Center Renovation	Equipment Fund	340,000
Hillview Center Office	Capital Projects	20,400
Hillview Center Water Line Replacement	Capital Projects	95,000
Hillview Whistle Stop Playground Renovation	Park In Lieu	50,000
	Capital Projects	30,000
Planning/Permitting Software Increase	Capital Projects	74,000
Foothill Fence	Capital Projects	55,000
	TDA	- 17,000
		1,992,400
<i>Capital Improvement Program Funding for 04-05</i>		

## Enterprise Funds

### Sewer

	2004-2005 <u>Original Budget</u>	Increase or <u>Reduction</u>	2004-2005 <u>Adopted</u>
<b>Revenues</b>			
Sewer Service Fees	3,310,000		3,310,000
Connection Fees	100,000	-	100,000
Subtotal:	3,410,000		3,410,000
<b>Expenditures</b>			
Sewer Services	3,505,417	(92,600)	3,412,817
Subtotal:	3,505,417		3,412,817
Total:	(95,417)		(2,817)

### Solid Waste

#### Revenues

Solid Waste Admin/Disposal	900,000	148,750	1,048,750
Surcharges	48,000	13,500	61,500
Landfill Tax	25,000	6,000	31,000
Recycling Revenue	15,000	15,000	30,000
Total:	988,000	183,250	1,171,250

#### Expenditures

Solid Waste Collection Management	1,532,217	(332,217)	1,200,000
Total Difference:	(544,217)	515,467	(28,750)

**Storm Drain**

	<u>2004-2005 Original Budget</u>	<u>Increase or Reduction</u>	<u>2004-2005 Adopted</u>
<b>Revenues</b> Transfer in from General Fund	0	75,300	75,300
<b>Expenditures</b> Storm Drain Program	0	75,300	75,300
Total Difference:	-	-	-

**Urban Run Off Program**

<b>Revenues</b> Transfer in from General Fund	0	117,300	117,300
<b>Expenditures</b> Urban Run Off Program	0	117,300	117,300
Total Difference:	-	-	-