



Hillview Community Center
97 Hillview Avenue
Los Altos, CA 94022
(650) 947-2790 / Fax: (650) 947-2738
www.losaltosrecreation.org

BOCCE BALL COURT RESERVATION INFORMATION

The Los Altos Recreation Department handles all reservations for the City bocce ball courts. There are two bocce ball courts available for rental at the Hillview Senior Center.

BOCCE BALL COURT RESERVATION PROCESS

Reservation requests are required for any user's exclusive use of the bocce ball courts.

The following procedures are to be followed in requesting a reservation:

- A. Users must complete a reservation application and pay all fees prior to use.
- B. Reservation applications may be submitted by email, fax, mail or in person. Email applications to info@losaltosrecreation.org, fax to (650) 947-2738, mail or submit in person to the Recreation Office at 97 Hillview Avenue, Los Altos, CA 94022.
- C. Please allow up to 5 business day to find out if your request is approved.
- D. Payment is contingent upon availability of space. Rental fee is based on total hours of use multiplied by the hourly rate. A copy of the invoice will be mailed/emailed to the applicant upon approval of the reservation. Total amount due is to be submitted prior to use of the bocce ball court(s). In the case of extended or ongoing use of the courts a payment schedule may be developed over the period of the use. Payments by credit card or check are accepted. Checks payable to "City of Los Altos". Mail to: Los Altos Recreation Dept., 97 Hillview Avenue, Los Altos, CA 94022.
- E. A receipt for all bocce ball court reservations will be given to the applicant upon payment. This receipt is to be used as proof of approved request.
- F. Refunds / Transfers: Refunds will not be granted for any cancellations of bocce ball court reservations. Reservations are non-transferable.

FEES

Resident Organizations/Groups/Individuals only: \$2.00 per hour per court

BOCCE BALL COURT RESERVATION PRIORITY

The courts are reserved to groups with the following priorities:

1. Los Altos Recreation Department
2. Los Altos School District Programs
Los Altos Youth Sports Organizations/Groups/Individuals
3. Los Altos Adult Organizations/Groups/Individuals

BOCCE BALL COURT RESTRICTIONS

All Los Altos Police Department Municipal Codes/Regulations and Los Altos Recreation Department regulations apply to all City courts.

1. No vehicles are permitted in any park except in approved parking areas.
2. No dogs are allowed on bocce ball courts.
3. Users must pick up and remove any trash generated by their activity.

MISCELLANEOUS INFORMATION

- A. Please report any damages or unacceptable conditions that occur before or during your scheduled use. If you have a maintenance problem on the weekend, please call Los Altos Police Communications at (650) 947-2770 and report the problem. An on-call city staff member will respond.
- B. Alcohol is not allowed on bocce ball courts.
- C. Restrooms and drinking fountains are not available.
- D. Misuse and/or failure to follow guidelines may result in discontinued use and/or suspension of future use.
- E. If you have any further questions about bocce ball court reservations, please call the Los Altos Senior Center at (650) 947-2894.