



## BIRTHDAY PARTIES, CELEBRATIONS & EVENTS APPLICATION



PACKAGE REQUESTED		
<input type="checkbox"/> <b>Murphy Magic</b> <b>At Hillview Community Center</b> Cost: Residents \$235, All Others \$247 Security Deposit: \$250	<input type="checkbox"/> <b>Bocce Ball &amp; BBQ Bash</b> <b>At Hillview Community Center</b> Cost: Residents \$195, All Others \$209 Security Deposit: \$250	<input type="checkbox"/> <b>Party at the Underground</b> Cost: Residents \$225, All Others \$237 Security Deposit: \$500

EVENT INFORMATION	
Date of Event:	Day of the Week:
Event Time: (Including setup and cleanup) _____am/pm to _____am/pm	*Murphy Magic Package: Time Requested for Magic/ Juggling Show: ____am/pm to ____am/pm Interested in Balloon Art: <input type="checkbox"/> Yes <input type="checkbox"/> No
Will Food/Beverages be served? <input type="checkbox"/> Yes <input type="checkbox"/> No	Estimated Attendance:
Will Alcohol be served? (No alcohol allowed at the Underground under any circumstances!) <input type="checkbox"/> Yes <input type="checkbox"/> No	Music: <input type="checkbox"/> Live Music <input type="checkbox"/> D.J. <input type="checkbox"/> N/A

CONTACT INFORMATION		
Organization: (if applicable)	Non-Profit Tax ID #:	
Contact Name:	Email Address:	
Day Phone:	Cell or Evening Phone:	
Address:		
City:	State:	Zip:
2 <sup>nd</sup> Contact Name:		Day Phone:

WAIVER OF LIABILITY		Office Use Only:
To the fullest extent allowed by law, Applicant hereby agrees to defend, indemnify and hold harmless the City of Los Altos, its governing board, the individual members thereof, and all City of Los Altos officers, agents and employees from any loss, damage, liability, cost or expense arising from the use or occupancy of City property. All applications shall bear the signature of a person 21 years or older who is duly authorized representative of the organization or group making the request, and further the applicant agrees to reimburse the City of any loss or damage to City property caused by such use. I HAVE READ AND UNDERSTAND THE ATTACHED POLICIES AND REGULATIONS ATTENDANT TO MY RENTAL OF THIS FACILITY (including decorations, clean-up, noise etc.) & I AGREE TO ABIDE BY THEM. I have read and understand the refund policy.		<u>Alcohol Permit:</u> Permit Required: <input type="checkbox"/> Yes <input type="checkbox"/> No Date Paid: _____ Paid by: <input type="checkbox"/> Check. <input type="checkbox"/> CC <input type="checkbox"/> Cash  <u>Deposit:</u> Date Paid: _____ Paid by: <input type="checkbox"/> Check. <input type="checkbox"/> CC <input type="checkbox"/> Cash Deposit Refunded: <input type="checkbox"/> Yes <input type="checkbox"/> No Date Refunded: _____ By: _____ Facility Condition: _____
<b>Signature of Applicant:</b>	<b>Date:</b>	